

TERLING AND FAIRSTEAD PARISH COUNCIL

Minutes of the Meeting held on 11th September 2007 at 7.00pm, in Terling Village Hall

Present:

Mrs. A. Anderson (Chairman)
Mr. T. Lewis
Mr. R. Dixon
Mrs. C. Godfrey
Mr. P. Evans
Mr. D. White
Mr. I. Smith
Mrs. P. Bird
The Clerk: Mrs. S. Stewart
The Handyman: Mr. C. Marshall

Apologies for Absence:

Mr. A. Meyer
Mr. C. Cutler
Mrs. S. McNamara

26 Meeting open to members of the public:

No comments.

27 Minutes of the Meeting held on July 3rd, 2007

These were unanimously approved.

28 Matters Arising:

Ranks Green Road is closed for repair work and the speed limit signs are in place.

The Handyman has not been able to contact the Tears at Ford Cottage, to arrange their hedge tidying. When he does, the work will be done. EDF, despite the Clerk contacting them numerous times, are still postponing the tree work at Terling Ford. The electricity will have to be turned off when the work is being done.

CM

The Handyman said that he can put doors on the notice board at Fuller Street. He will tidy the bench there next week.

CM

Lord Rayleigh's Farms has had the tree in the Playground inspected and the Clerk has this in writing. It will now be inspected annually.

Payment for removing moles from the Playground was discussed and it was agreed that the mole catcher should be asked to estimate how much this will cost initially and that the Clerk should ask Neville Linnett about the mole catcher's work, at the cricket field.

SS

29 District Councillors' Reports:

None.

30 Chairman's Report:

The Chairman will be meeting Paul Humphries in October. Concern was expressed that the 30mph signs in Ranks Green are too close to the road for the combine harvesters to get through.

AA

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The Chairman had met with Lord Rayleigh and Alex Dyke and the following points were discussed:

The River Walk had been checked and mowed by Lord Rayleigh's Farms, but the Parish Council is responsible for its regular upkeep, to maintain access, one metre wide.

CM

The Chairman had shown Lord Rayleigh illustrations of the street lamp, which has been ordered.

The Chairman outlined the details of the parish walk with Essex County Highways officials. Lord Rayleigh will particularly look at the proposed passing places in Church Road, as they may encroach on his land.

Dismals maintenance work will be carried out by Lord Rayleigh's Farms, with supplies from Essex County Council.

The Chairman had visited the Essex Records Office and found evidence that in 1970, Essex County Council had agreed to maintain Oakfield Lane and it had been accepted as a highway by both Essex County Council and Braintree District Council. The Chairman gave a copy of these details to Alex Dyke.

Regarding the Village Design Statement, concern was expressed about how many parishioners will respond and will it be a correct overall opinion. The end product should not be an inflexible document, because of continuous change.

Three complaints had been received as to the position of the litter bin at Terling Ford. It was agreed that the Handyman would move it to a less obtrusive position.

CM

31 Councillors' Reports:

CC had sent a written report, including photographs of the football field, round the club house, in a dreadful condition. It was agreed that IS would contact football club members and warn them that unless the field was cleared in a week, the Parish Council would feel obliged to inform Lord Rayleigh, as the land owner.

IS

CC reported that a draft questionnaire for the Village Design Statement had been piloted and changes would accordingly be made. The open day planned for October 6th would be postponed until probably the same date as the Church Bazaar. finalise suitable signage.

DW had obtained information about a Parish Paths Partnership with Essex County

DW had had a site meeting with Essex County Council Highways officials.

Essex County Council had confirmed in writing the points, which were discussed and a further meeting would be arranged, to include RD and CG, to Council. Grants are available for tractor funding, for the Handyman to

DW
RD
CG

32 Sub-committee Reports:

Maintain footpaths. Joining the scheme is free and it was agreed that a speaker should be arranged. IS would join, representing the Parish Council, but first Derek Turner should be approached for his views on the matter.

SS
IS
SS

Finance:

IS presented the Income and Expenditure Account for the period to September 6th, copy attached. The graph includes the forecasted street lamp and playground expenses. Just Lamps had requested the street lamp payment in advance, but the Parish Council unanimously decided that the bill should not

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be paid until the lamp is correctly installed.

The Audit had been completed and a small extra charge had been incurred.

P. Dempsey, Braintree District Council, had written to inform the Parish Council that the cost of advertising jointly with other Councils, that the Revised Code of Conduct had been, adopted would be £80.32. It was agreed to pay this.

SS

The Cubs had once again requested a donation to pay for a wreath for Remembrance Sunday, costing £16.50. It was agreed to pay this, but to enquire whether the Brownies needed one too.

SS

A dogbin for Terling Ford area was discussed and it was agreed to purchase one on a separate pole, to be positioned discreetly, costing between £130 and £160.

SS

Lord Rayleigh had donated £200.00 from his Charitable Trust, to be used at the Playground.

The PSG form had been received, to be returned to Braintree District Council, by October 19th.

IS

Environmental:

No report.

Estate Liaison:

No report.

Health and Welfare:

The Community Warden's monthly report had been received.

The seats on the horse at the Children's Playground had been ordered and replaced.

References had been taken up, as regards the Safety Surfaces work at the Children's Playground. These were all in order and it was therefore agreed to take the cheapest quotation, Associated Surfaces and Materials Ltd. It was also agreed to ask them to include in the work, extra safety surfaces, as recommended by the ROSPA inspector, round the base and steps of the slide and to purchase a DIY Repair Kit, for future use.

SS

IT and Public Relations:

The web-site grows in size and usage. Version 2 is planned for the winter.

CC

Planning and Highways:

Two Planning and Highways sub-committee meetings have taken place, on July 19th and August 21st, and minutes of these meetings have been filed in the Minute book and circulated to Parish Councillors.

New plans:

The Old Stores, Fuller Street. Internal alterations and replacement of windows and doors.

Bladon, New Road. Erection of double storey side extension.

The Planning Appeal site visit for Willow Cottage, Fuller Street, will take place on October 5th.

Correct signage for Crow Pond Road has been ordered and should be installed in approximately 14 weeks.

The Clerk had written to Mrs. Riley, Rayleigh Arms, regarding her planning

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intentions for the premises, offering the Parish Council's support.

The Clerk had written to NALC lawyers on two matters, firstly clarification of the planning laws governing access to the land adjacent to Brookside Cottages and secondly clarification of the planning laws, governing size limit and change of use of permitted development, especially within the conservation area. These problems are increasingly being encountered.

Parking restrictions at Terling School are to be increased and the Parish Council endorses this decision.

The Clerk had written to four landowners, requesting they keep footpaths open. She was asked to write to the owner of Bishops Hall Farm, Great Leighs too.

SS

Braintree District Council is holding a Planning Enforcement Forum on October 22nd.

The Square and Compasses will be reopening soon. The new landlord had arranged for BT to repaint the phone box opposite the pub.

33 Clerk's Report:

Hours- 59 over 8 weeks.

The circulation envelope was distributed.

Essex County Council had admitted liability to the Parishioner, whose car was damaged in a pothole, in Church Road.

The Computer Course had been a success and another had been requested.

SS

This was agreed.

The Youth Contact Vehicle had visited the Dismals on August 8th. 4 teenagers had attended. Grants are available for small youth projects, eg outings, and the forms are easy to complete.

The pillar box has been moved at Ranks Green. It was agreed that the notice board could be moved to the same area.

CM

Cluster meeting reports had been circulated. Copies of Parish Update had been received from Braintree District Council and items for the next agenda can be discussed at the next Parish Council meeting.

The Environmental Health inspector had inspected the ditch twice at Fuller Street, but had found no problems. If any arise, he should be contacted immediately.

34.1 Correspondence received:

EALC: Courses- Planning for the future of your village or community, Finance.

EALC: Details of the AGM, to take place on September 19th.

Essex County Council, Highways Department: Update on matters raised on the Village walk, on May 10th.

34.2 Correspondence issued:

Hatfield Peverel Clerk: Terling Parish Council does not want to share a paid PCSO with Hatfield Peverel for the foreseeable future.

Frank Morrissey, Computer Course Tutor: A Blue Strawberry voucher for £40.00.

Angela Vergheese, Braintree District Council: A request for suitable grant information for Terling Village Hall, for a car park.

Michael Lager, Essex County Council: All Highways correspondence copies.

Organisations, who requested money: Parish Council's decisions.

Just Lamps: Annual contract.

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35 Any other business:

Terling Litter Pick: October 6th, 10.00am Terling Village Hall. CM

The Village signs need cleaning.

Terling Village Hall: Pauline Bird will be the new Parish Council representative, PB
following Dick Sterck's retirement

Village Design Statement: The group is hoping to visit C. Humphreys and Sons Ltd. CC
premises. CG

The meeting closed at 9.30pm.

Next Meeting Dates:

Tuesday, October 30th, 7.00pm, Terling Village Hall.

Tuesday, December 11th, 7.00pm, Square and Compasses, (to be confirmed).

Cluster Meeting: Tuesday, November 27th, 7.30pm at Hatfield Peverel.