

Minutes of the Meeting of Terling and Fairstead Parish Council held on Tuesday 17th January 2017 at 7:30pm at Terling Village Hall, Terling

Present: Mrs S Macnamara (Chairman)
Mr G Mileman
Mrs S Alder
Mrs A Fitzgerald
Mrs A Blackshaw
Mr Ian Smith
Mr A Dyke
Mrs S Fruchard (joined the meeting at Point 17.34)

Mrs F Killby, Clerk

Cllr J Abbott
Cllr D Hufton-Rees

1 member of the public

17.30 ***Apologies for Absence*** – Apologies for absence were received and accepted from Cllr Bebb, R Dixon and P Bird.

17.31 ***Meeting Open to the Public*** – no comments from the public.

17.32 ***Minutes of Last Meeting***
AF proposed and SA seconded that the Chairman should sign a copy of the minutes as a true and accurate record. The minutes of the meeting held on 6th December 2016 were unanimously approved.

17.33 ***Declaration of Interests***
AD declared a non-pecuniary interest in all Agenda items relating to his employer, Lord Rayleigh's Farms Limited, Lord Rayleigh, and Lord Rayleigh's family.

17.34 ***District and County Councillors' Reports***

Cllr Abbott reported that Council Tax is set to rise by 3% to cover social care costs. The A120 consultation started on the 17th January and the A12 Consultation is due to start on 23rd January.

He has received numerous complaints about the suspension of Green Waste Collections and the change of rules at Witham Recycling Centre. A motion was turned down in December but this matter is still under review. He would welcome any feedback on this to back up his findings.

No further update on mending/replacing directional signs but Cllr Abbott suggested Council obtain costings for repairs as a starting point. Clerk to liaise with Cllr Johnson.

Terling Ford and Norrells are due to be repaired but no time frame as yet, ECC are still unwilling to carry out repairs to the Dairy Bridge.

He has received a number of complaints regarding the closure of Boreham Road. SA pointed out that scheduled road closures and works weren't happening as planned and were causing confusion and disruption to the local area.

Cllr Hufton-Rees reported that, as well as the Arla site in Hatfield Peverel, there are four other possible applications by developers. As new developments are also planned for Witham and Maldon it is likely that a bypass will be needed for Hatfield Peverel.

He stated that there is still funding available through the Councillors' Community Grants for this financial year.

17.35 **Chairman's Report** – nothing to report.

17.36 **Sub-Committees**

SF joined Health & Welfare Committee.

17.37 **Finance**

Copies of Receipts and Payments for the current financial year had been emailed to all Councillors. IS distributed the Receipts and Payments Budget and Forecast Sheet and Graph which he explained. He pointed out closing reserves were expected to be around £21,000, mostly due to the Parish Clerk handover salary costs, training and an insurance claim. AL proposed that the following cheques/direct debits be approved for payment. Seconded by GM. Unanimously approved: -

4 th Dec	DD	British Telecom	Clerk's Phone Line Nov	51.43
5 th Dec	2209	F Killby	Salary/Office Allowance Nov	664.11
5 th Dec	2210	F Killby	Expenses November	68.54
6 th Dec	2211	Acumen Wages	Payroll Services	24.00
6 th Dec	2212	A Jiggins	Handyman's Jobs Nov	103.45
6 th Dec	2213	Arrowmail Ltd	Mailbox Hosting	56.16
6 th Dec	2214	Lord Rayleigh's Farms	Garage rental	20.00
6 th Dec	2216	HMRC	PAYE and Tax	207.13
16 th Dec	2218	D Jiggins	Handyman's Jobs Nov	36.72
16 th Dec	2219	Acumen Wages	Payroll Services	24.00
16 th Dec	2220	Ardleigh Feeds/Fencing	fencing repairs (50%)	232.50
23 rd Dec	2221	Colin Cutler	Community website hosting	76.62
2 nd Jan	2222	Ritz Inns Limited	Xmas meeting drinks	112.85
2 nd Jan	2223	F Killby	Expenses – December	73.37
2 nd Jan	2224	F Killby	Salary/office allowance – Dec	616.46
2 nd Jan	2225	Inland Revenue	PAYE/Tax	90.78
2 nd Jan	2226	A Jiggins	Handyman's services – Dec	104.07
4 th Jan	DD	British Telecom	Clerk's Phone Line Dec	31.58
5 th Jan	2227	Lord Rayleigh's Farms	Garage Rental	20.00
6 th Jan	2228	D Jiggins	Handyman's Jobs Oct	29.38

Budget and Precept, IS proposed the Parish Council should – increase Precept for 2017-18 by 10% to £17,477 to recover shortfalls in the Parish Support Grant which has been reduced and is due to be phased out completely by 2019-2020, seconded by AF and unanimously approved.

Review of Financial Regulations – outstanding, IS to action.

Review of Standing Orders – outstanding, IS to action, Clerk to forward model Standing Orders to IS.

Business and Financial Risk Assessment – it was agreed that no further amendments were necessary and this will be forwarded to T Lewis for action.

AL proposed and SA seconded approval for Councillors to attend a Planning Course at a cost of £275, unanimously approved.

British Telecom overpayment – Clerk explained that BT had wrongly cancelled the Clerk's Phone Line with cancellation charges of £134.53 which have now been credited.

17.38 ***Environmental & Footpaths***

P3 cutting programme for 2017 – AF proposed and GM seconded that the P3 cutting programme for footpaths should go ahead for 2017 as per 2016, unanimously approved.

17.39 ***Estate Liaison*** – nothing to report.

17.40 ***Health & Welfare***

Emergency Plan – SA proposed and IS seconded that C Cutler attend a first aid training course at a cost of £25.00, unanimously approved.

Playground – Keep Out notices - SA proposed and IS seconded that four Keep Out notices (one spare) be purchased at a cost of £23.70, unanimously approved.

17.41 ***IT & Publicity***

The possibility of installing WIFI at the Village Hall was discussed as a grant is available for this. However there was concern over the ongoing monthly cost and SM will discuss with Village Hill Committee at their next meeting.

17.42 ***Planning and Highways***

All planning applications are available to view:

https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications

16/02179/FUL & 16/02180/LBC, Noakes Barn, Noakes Farm Road, Terling – Insertion of boiler to rear of carport with addition of boiler flue in flank elevation, erection of small lean-to store to rear elevation, addition of cowl to chimney – to be discussed by Planning Committee

27/00002/FUL, Bakers Cottage, Waltham Road, Terling – Erection of a timber clad garage extension to existing detached garage – to be discussed by Planning Committee

16/00501/FUL, Thatchetty Cottage, Waltham Road, Terling – Erection of first floor side extension over existing kitchen – to be discussed by Planning Committee, however AD commented that the plans appeared to omit some of the buildings and also expressed concern that contractors' vehicles could cause an obstruction in Waltham Road.

APPEAL - Planning Application Information ESS/60/13/BTE - Essex County Council, Little Warley Farm, Ranks Green, Fairstead, Date of Appeal: 6th October – this has now been approved with conditions.

Maintenance of Dismals – Clerk reported that Highways were not in a position to take action on this. RD has obtained a price for scalplings of £200 to effect a repair. SM will raise this issue at the next Village Hall Committee meeting.

Directional signs – RD is carrying out a survey with a signs experts from another parish to see if this can be progressed.

Terling Ford Gabion Wall Collapse - work to be carried out, no date as yet.

Dairy Bridge Fencing – three quotes were put forward but no approval was given as it was suggested that a repair could be carried out, rather than a complete replacement.

Local Plan – Cllr Abbott reported that the decision had been delayed by four months to June 2017.

17.43 ***Recreation Ground***

Risk Assessment – This has now been carried out by T Lewis, no problems had arisen in the report. AD stated that the condition of the pitch needs to be monitored around the closest goal area due to more people using the facility during the winter.

New Information Poster for Gate – AD proposed and SA seconded the purchase of an updated poster at a cost of £5.93, unanimously approved.

17.44 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

SA – reported that complaints had been received about the condition of Cornerways in the village as the house is uninhabited and is looking very run down and was recently broken into.

SA - reported that a car had gone into the fence by Cornerways and that the directional chevron sign had disappeared. Clerk to report to Highways.

AB – reported that there was general dissatisfaction over the Little Warley Farm Appeal decision.

17.45 ***Clerk's Report***

Nothing to report.

17.46 ***Reduction of Broomfield Hospital A&E Service (24 hour service relocation to Basildon)***

Clerk reported that she had written by letter and email on three occasions to express the position of the Parish Council on the above and to-date has received no feedback.

17.47 ***Information exchange / next agenda items***

17.48 ***Date of next meeting, including committees***

7.30 pm 28th February, Parish Council Meeting, Terling Village Hall

7.30 pm, 4th April, Parish Council Meeting, Square and Compasses,

7.00 pm 16th May, Annual Parish Meeting, followed by Parish Council Meeting, Terling Village Hall

Meeting closed at 9.20 pm