

Minutes of the Meeting of Terling and Fairstead Parish Council held on Tuesday 20th January 2014 at Terling Village Hall

Present: Mrs S McNamara (Chairman)
 Mrs P Bird
 Mrs S Alder Cllr M Galione
 Mr A Dyke 3 Members of the Public
 Miss S Clements Mrs J Halfhide (Clerk)

15.125 ***Apologies for Absence*** received from Darren White, John Payne, Robin Dixon, Louisa Sime, Tom Cunningham and James Abbott.

15.126 ***Meeting Open to the Public***

Mr David Anderson, representing The Village Hall Committee, outlined plans to replace the Trade Waste bin, currently paid for by the Parish Council, with a mixed recycling bin and a general waste bin. These bins are solely for the use of hall hirers, the Swimming Pool and the Cricket Club. It was felt that the Trade Waste bin was being used by the general public which was to be discouraged. Mr Anderson explained the proposed changes, which would comply with the requirement for the Parish Council to show it was encouraging recycling, a requirement of the Hire Agreement. It was agreed that the Clerk would liaise with BDC and add the expenditure of the new bins to the next Agenda for the Parish Council to consider. Members of the Village Hall Committee had expressed concern that the new arrangement may prove insufficient and it was agreed that if this was the case the Committee could ask the Parish Council to consider funding more bins.

15.127 ***Minutes of Last Meeting***

It was agreed the following amendments should be made to the draft minutes of the meeting held on 9th December 2014:-

Agenda item 14.115 planning application 14/01425/FUL – amend to read *‘It was unanimously agreed that BDC should be asked to refuse this application, subject to the report from the Historic Buildings Advisor’*.

Agenda item 14.108 – amend to read *‘Cllr Abbott reported that the recent application for 24/7 licensing at Great Leighs Racecourse had been refused and that a more limited time had been allowed.’*

Additionally, under Agenda item 14.113 SA wished to clarify that grants would be covering the majority of the expenditure relating to the new playground equipment and fencing and that reimbursement from the grant awarding bodies would be forthcoming after completion of the work. AD proposed and SC seconded that the Chairman should sign a copy of the minutes as a true and accurate record. The minutes of the meeting held on 9th December 2014 were unanimously approved.

15.128 ***Declaration of Interest*** – none declared

15.129 ***Police Report***

Sgt Tom Bastendorff and PSCO William Gladwell gave a summary of recent crimes in the Parish and outlined the Police response which had included giving crime prevention advice to residents. Sgt Bastendorff encouraged residents to sign up to the Essex Community Messaging service and they hoped to arrange a crime prevention talk. Despite there being a reduction in the number of hours the Police were able to devote to supporting the community, it was hoped that with improved communication between the Police and the Parish Council a more efficient working practice could be established.

15.130 ***District Councillors' Reports***

Cllr Galione reminded Councillors that residents were able to claim a rebate in Council Tax if properties had been flooded. The BDC Local Development Plan is at consultation stage. Cllr Galione suggested it might be a good idea to include local bus timetables in the Parish News and discussed sugar beet lorries waiting near Fardings (it was noted they are permitted to wait for 15 minutes in the road, even this causes a blockage).

15.131 ***Chairman's Report***

The Chairman wished to record the Parish Council's gratitude for the contribution made to the community by Terry Blunden, who had recently passed away.

15.132 ***Finance***

Copies of Receipts and Payments for the current financial year had been emailed to all Councillors. AD proposed that the following cheques/direct debits should be to be approved for payment and signed, seconded by SC. Unanimously approved.

- The following cheques/direct debits to be approved for payment and signed:

9th Dec	1942	Acumen Wages - Payroll	£44.40
9th Dec	1943	Terling Village Hall - Room hire	£38.46
9th Dec	1944	J Halfhide - Clerk's expenses November	£27.82
9th Dec	1945	D W Jiggins - Handyman Jobs	£215.81
9th Dec	1946	HM Revenue & Customs - PAYE & Tax	£137.02
9th Dec	1947	J Halfhide - Clerk's Salary	£690.40
9th Dec	1948	A H Jiggins - Handyman Jobs	£117.88

- Terling Village Hall Donation – funding/part-funding car park £7,500. The Parish Council had requested a business plan and was awaiting sight of this before considering further.

- Set Budget & Precept for 2015/16 - Proposal by Finance Committee to raise Precept by amount equal to the reduction in Localism Grant receivable from BDC of £591 making Precept for 2015-16 £14,26. Proposed by PB, seconded by SC. Unanimously approved.

15.133 ***Environmental & Footpaths***

The Clerk reported that ECC Highways had emailed to confirm that they had rectified a fault originally reported in January 2014, a missing fingerpost by Ashwells, Ranks Green. It was noted that despite this confirmation the work had not in fact been carried out. The Clerk was asked to look into this further.

15.134 ***Estate Liaison***

Nothing to report.

15.135 ***Health & Welfare***

- Oak: Climbing inspection by qualified arboriculturist. Approval for expenditure £300-£450 This was discussed at length taking into account advice received from the Landscape and Tree Department at BDC in 2010. After debate the proposal to approve the expenditure for up to £450 was put to the vote: Those in favour: 2 Those against: 0 Abstentions 3. Accordingly, SA agreed to contact arboricultural experts accordingly. SA wished to formally record thanks to Debbie White for using her contacts at ECC to assist.

- Report on Playground – new Sputnik roundabout update

SA reported that the Parish Council had written to Lord Rayleigh advising him of improvements being made to the Playground. The old roundabout had been removed, the ground leveled, reseeded

and temporarily fenced off. The order had been placed to re-site the fencing and the work had commenced to install the new roundabout and safety surface. SA wished to formally record thanks to David Anderson who is in the process of painting the sheep rocker play equipment.

15.136 ***IT & Publicity***

- update on new email addresses for Councillors & Clerk. The Clerk reported work on this is still on-going.
- Wireless Broadband for Parish. The Clerk and JP were arranging a leaflet drop to the whole Parish to be carried out by Parish Councillors. Survey forms should be returned to County Broadband as soon as possible. The on-line survey was now fully functioning, after initial problems.

15.137 ***Planning and Highways***

The following applications were being considered by the Planning Committee who would respond using delegated powers.

- APPLICATION NO: 14/01425/FUL Demolition of porch and erection of replacement extension. 1 Sebby's Garden, Terling CM3 2PS. Planning Committee has commended approval in line with report from Historic Buildings Advisor.
 - APPLICATION NO : 14/01589/FUL Erection of a new detached 3 bedroom dwelling on land to the east of the existing house following demolition of side utility room and creation of new boundary to split the site. Elmhurst Waltham Road Terling Essex CM3 2QR
 - APPLICATION NO : 14/01506/FUL Erection of extensions and refurbishment of house and new garage. Revised application. Rosemead Fairstead Road Terling Essex CM3 2BU. An extension to the response deadline had been agreed with BDC. The Planning Committee proposed to object to this application as it does not pass comment on the proposed location and roof design for the double garage which had attracted adverse comments from residents.
 - APPLICATION for Tree Works in Conservation Area: Homeside, The Street, Terling. It was noted that the Tree Warden had been unable to report on this application due to a conflict of interests. BDC had been advised accordingly.
- EX AGENDA: APPLICATION 14/01500FUL Pond Cottage, Fairstead, revised plans.

The Council had been emailed a long list of road closures but had not been advised of dates. Recent diversions for the Boreham Road closures had been misleading and incorrect and had particularly disadvantaged Fuller Street businesses. The Clerk had written to ECC Highways to highlight the issues and Cllr Abbott had also contacted them in this regard.

15.138 ***Recreation Ground***

- Sunday football. To be carried forward to the next meeting.

15.139 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

AD would arrange for a fallen branch on the Terling Ford footbridge to be removed and was pleased to report that ECC Highways had agreed to repair the Old Diary Bridge, although there was no timescale for this work.

The pub had not been sold, contrary to some reports on social media.

SA reported that a litter pick had been carried out in Fuller Street and that recent flooding was due to the drains not being cleared, which had already been reported to ECC Highways.

15.140 ***Village Design Statement***

The Clerk asked Cllr Galione to intervene again as the VDS had still not been signed off by BDC.

15.141 ***Tennis Club***

Mr David Franklin had volunteered to run the Tennis Club and had met with RH. The Chairman reiterated that the Parish Council was willing to help and support the Tennis Club as it does with other village organisations and thanked Mr Franklin for offering to take on the role. It was generally

felt there would be no need for the Parish Council to take over the Licence as had been previously suggested.

15.142 ***Bench for Fairstead***

Approve expenditure for new teak bench to be located near Fairstead Church £404.70 + VAT (1.5 metres) or £729.16 + VAT (2.4 metres). PB proposed that expenditure for the larger bench be approved, seconded by SA. Unanimously agreed. The Clerk as asked to find out if any local family would like to contribute and have the bench dedicated in memory of a loved one.

15.143 ***Oakfield Lane Bus Stop***

It was suggested that a meeting be set up between AD, SM and residents to attempt to resolve the ongoing problem of parked vehicles restricting access for the bus.

15.144 ***Clerk's Report***

Nothing to report.

15.145 ***General Correspondence to note***

Nothing to report.

15.146 ***Information exchange / next agenda items***

None.

15.147 ***Date of next meeting, including committees***

Parish Council Meeting: 10th March 7pm, The Square & Compasses, Fuller Street (note change of venue)

Parish Council Meeting: 21st April 7pm, Terling Village Hall (note change of venue)

Parish Council Meeting: 19th May 7pm, Terling Village Hall

Close of meeting: 9:45