

**Minutes of the Meeting of Terling and Fairstead Parish Council held on 14<sup>th</sup> January, 2014 at 7.00pm at Terling Village Hall**

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**Present:** Mrs S McNamara Mrs P Bird  
 Mrs J Cook Mrs A Anderson  
 Mr Reg Hunt Mrs L Sime  
 Mr D White Mr J Payne  
 Cllr M Galione Cllr J Abbott Mrs J Halfhide (Clerk)  
 13 members of the public

**ACTION**

13.133 **Apologies for absence:** Apologies had been received, and were accepted, from Cllr Tom Cunningham, Mr Ian Smith, Mr Robin Dixon and Mrs Sheila Alder.

13.134 **Meeting Open to the Public**

Members of the public raised concerns over the service being provided by Essex Highways regarding the repair of potholes. Cllr Abbott added his concerns and agreed the rural areas are not getting an adequate service. ECC remain responsible and members of the public should make claims for compensation if necessary. Concerns remain that many defects are exacerbated by large vehicles using lanes which are not suitable for heavy traffic.

Ranks Green residents asked for support from the Parish Council in their objections to Retrospective Planning Application: ESS/60/13/BTE Little Warley Hall Farm, Ranks Green, circular tank and hard standing for the storage of abattoir wash waste. Cllr Abbott reported this application has been called to Committee. The Chairman suggested the Parish Council try to arrange a meeting with C. Humphreys & Sons.

JH

Lord Rayleigh explained the reasons why he had decided to withdraw from negotiations to purchase the Rayleigh Arms. He had withdrawn on the advice of lawyers subsequent to the Parish Council's listing of the site as a Community Asset. LS and the Chairman both explained that the Council had acted with the best intentions and had in no way wished to jeopardise Lord Rayleigh's bid, in fact the intention had been to strengthen it.

Alex Dyke reported that the parking problem on Gambles Green had improved slightly. There was no progress on the Bramley Cottages parking problems.

13.135 **Minutes of Last Meeting**

JC proposed and RH seconded that the Chairman should sign a copy of the minutes as a true and accurate record. The minutes of the meeting held on 3<sup>rd</sup> December 2013 were unanimously approved.

13.136 **Casual Vacancy**

RH proposed that Mr John Payne be co-opted onto the Council, seconded by PB. Unanimously approved. JP signed the Declaration of Acceptance of Office and agreed to abide by the Code of Conduct.

13.137 **Declaration of Interests**

None declared.

### 13.138 **District Councillors' Reports**

Cllr Galione would ascertain why Terling Stores were not receiving a regular supply of recycling sacks and would find out if it would be possible for The Square & Compasses to provide a similar services for residents of Fairstead.

Cllr Abbott reported that Council tax would be increased by 1.49% for 2014-15.

The roll out of superfast broadband was commencing, but Cllr Abbott predicted that remote areas such as Fairstead would probably not be included.

Cllr Abbott was looking at the reclassification of roads.

MG

### 13.139 **Chairman's Report**

The Clerk's contract had been reviewed. The Clerk's pro rata holiday pay would increase to 25 days as per the terms of her contract (after five years' service).

The Council has been approached for funding of the toilet facilities at the Open Gardens being organised by Terling Gardening Club in aid of Farleigh Hospice.

### 13.140 **Finance**

Copies of Receipts and Payments for the current financial year had been emailed to all Councillors. The following cheques were approved for payment and were signed. All invoices had been checked against cheques. RH proposed that the expenditure be approved, seconded by JC, and unanimously approved.

|   |         |
|---|---------|
| 01-Dec-13 1775 A H Jiggins - Handymen Jobs                    | £281.86 |
| 01-Dec-13 1776 Lord Rayleigh's Farms - Garage Rent            | £20.00  |
| 01-Dec-13 1777 Terling Post Office - Internet café service    | £440.42 |
| 01-Dec-13 1778 Community Heartbeat Trust - Defibrillator pads | £28.00  |
| 01-Dec-13 1779 J Halfhide - Clerk's Expenses November         | £28.33  |
| 01-Dec-13 1780 D W Jiggins - Handyman Jobs & expenses         | £299.22 |
| 01-Dec-13 1781 Colin Cutler - Internet hosting                | £43.06  |
| 12-Dec-13 1782 J Halfhide - Clerk's Salary November           | £726.54 |
| 12-Dec-13 1783 HM Revenue & Customs PAYE Tax                  | £189.51 |
| 07-Jan-14 1784 EON- Street Lighting                           | £35.16  |
| 07-Jan-14 1785 Lord Rayleigh's Farms - Garage Rent            | £20.00  |
| 07-Jan-14 1786 Terling Village Hall - Room hire               | £12.20  |
| 07-Jan-14 1787 Lord Rayleigh's Farms - Pitch Maintenance      | £142.50 |
| 07-Jan-14 1788 J Halfhide - Clerk's Salary December           | £567.08 |
| 07-Jan-14 1789 HM Revenue & Customs - PAYE Tax                | £85.40  |
| 07-Jan-14 1790 Ritz Inns Limited - Christmas Meeting          | £99.00  |
| 07-Jan-14 1791 Paul Dervish - Drain repairs                   | £140.00 |
| 07-Jan-14 1792 J Halfhide - Clerk's Expenses                  | £185.62 |
| 07-Jan-14 1793 Acumen Wages – Payroll                         | £22.20  |

RH proposed that the Precept for 2014-15 be set at £13,670 unchanged from the current financial year. Seconded by JC. Unanimously approved.

### 13.141 **Environment & Footpaths**

Issues with various paths were discussed; where necessary the Clerk would report to P3.

### 13.142 **Estate Liaison**

Nothing to report.

- 13.143 **Health & Welfare**  
AA reported that the Health and Welfare Committee planned to replace the roundabout in the Playground in the year 2014-15 and would be seeking a grant. JC offered assistance.
- 13.144 **IT & Publicity**  
JP enquired how and when the website content was audited, expressing concern over some content. JP offered to investigate and report back to the Council. JP
- 13.145 **Planning & Highways**  
The following applications were discussed and the Planning Committee will use its delegated powers, where appropriate, to make representations to ECC and BDC. RD, RG, PB  
 - Retrospective Planning Application: ESS/60/13/BTE Little Warley Hall Farm, Ranks Green, circular tank and hard standing for the storage of abattoir wash waste  
 - Planning Application: 13/01471/FUL Orion Scaffolding, Fuller Street Garage, Fairstead, removal of commercial buildings and erection of one dwelling with garage  
 - Application for an Existing Lawful Development Certificate: 13/01491/ELD, use of land as garden, Meadow Cottage, Gambles Green, Terling  
 - Planning Application: 14/00019/FUL Paxtons, Fairstead Road, Terling, erection of two storey side extension and single storey rear extension
- Several road signs in Fairstead had been knocked and were facing the wrong way. The Clerk would report to Essex Highways. JH
- 13.146 **Recreation Ground**  
A 'no dogs' sign had been erected to prevent dogs being taken onto the football field.
- 13.147 **Councillors' Reports, including Village Hall Report, School Report and Church Liaison**  
PB reported that some residents had suggested a dog bin be purchased for the Recreation Ground. After discussion it was decided this was not necessary.
- 13.148 **Clerk's Report**  
Nothing to report.
- 13.149 **Village Design Statement**  
The Clerk reported that the next stage would be to submit a diary of engagement with the final agreed VDS to BDC Planning. The Clerk was asked to find out whether the raw data supporting the published statistics were still on file. JH
- 13.150 **Review of Standing Orders**  
The Finance Committee would need to meet to review the proposed amendments. SM, RD SA, IS
- 13.151 **General Correspondence to Note**  
None.
- 13.152 **Information Exchange / next agenda items**
- 13.153 **Date of Next Meeting, including Committees**  
Tuesday 4<sup>th</sup> March, Terling Village Hall, 7pm