

Minutes of the Meeting of Terling and Fairstead Parish Council held on 18th September 2012, at 7.00pm at Terling Village Hall

Present: Mrs S McNamara Mrs A Anderson
 Mr R Dixon Mr T Lewis
 Mrs L Sime Mr D White
 Mrs P Bird Mrs S Alder
 Mr R Hunt Mrs J Cook
 Cllr M Galione Mrs J Halfhide (Clerk)
 3 members of the public

ACTION

12.78 **Apologies for absence:** Apologies were received, and accepted, from Cllr Tom Cunningham.

12.79 **Meeting Open to the Public**

Members of the public expressed concerned about the numbers of rabbits and muntjac deer in Terling; gardens were being severely damaged. It was agreed that the Clerk would mention this in the Parish News to see if any residents wished to group forces to tackle the problem. TL commented that in this rural area it would be very difficult to ever get on top of the problem.

JH

DW outlined his revised planning application: 12/01175/FUL, Willow Cottage, Fuller Street, Fairstead. SA stated that she and Prof. Alder objected to the application and had concerns which she had expressed to DW.

12.80 **Minutes of Last Meeting**

AA proposed and TL seconded that the Chairman should sign a copy of the minutes as a true and accurate record. The minutes of the meeting held on 31st July 2012 were unanimously approved.

12.81 **Declaration of Interests**

DW declared an interest in Agenda item 12.89 – planning application for his property, Willow Cottage, Fuller Street. SA also declared an interest in this Agenda item, being DW's immediate neighbour.

12.82 **District Councillors' Reports**

MG reported on a new centralised system for bus pass application and agreed to email the details to the Clerk so that she could publish them in the Parish News.

MG / JH

MG reported that an improved train service to Braintree was being discussed and this would hopefully mean that the service to Hatfield Peverel would also be improved.

Reopening of the Braintree to Stansted line was also being discussed.

A new round of MiCommunity funding has been launched, details on the BDC website.

12.83 **Chairman's Report**

Nothing to report.

12.84 **Finance**

Copies of Receipts and Payments for the current financial year had been emailed to all Councillors. IS distributed his Receipts and Payments, Budget and Forecast sheet and graph for the year to date which he explained and this was then discussed.

The following cheques were approved for payment and were signed. All invoices had been checked against cheques. PB proposed that the expenditure be approved, seconded by

AA and unanimously approved:-

31st July	1579	J Halfhide- Clerk's Expenses July	£27.61
31st July	1580	Terling Village Hall - Room hire	£14.50
31st July	1581	HM Revenue & Customs - PAYE Tax	£176.04
31st July	1582	EON – Street lighting	£34.79
31st July	1583	Braintree District Council – Floodsax	£127.20
31st July	1584	Lord Rayleigh's Farms - Pitch maintenance	£707.00
3rd Aug	1585	A&J Lighting Solutions - Lighting maintenance	£63.00
3rd Aug	1586	Lord Rayleigh's Farms Licence and rent	£45.00
4th Aug	1588	Ritz Inns Ltd - Meeting room hire	£20.00
4th Aug	1589	D W Jiggins - Handyman jobs general	£85.93
4th Aug	1590	J Halfhide - Salary & office allowance	£450.23
14th Aug	1591	Modular Building Systems - Changing cabin	£5520.00
20th Aug	1635	HM Revenue & Customs - PAYE Tax	£108.20
20th Aug	1636	Acumen Wages - Payroll	£42.00
20th Aug	1637	A&J Lighting Solutions - Street light repair	£98.10
20th Aug	1638	Lord Rayleigh's Farms – Pitch maintenance, moles	£156.00
21st Aug	Ddebit	British Telecom – Clerk’s phone line	£63.57
28th Aug	1639	A H Jiggins – handyman jobs P3 & general	£298.06
28th Aug	1640	Lord Rayleigh's Farms - Recreation ground	£203.90
28th Aug	1641	Sports-E-Quipment - goal brackets	£132.72
3rd Sept	1642	Lord Rayleigh's Farms - Rec. ground maintenance	£262.50
3rd Sept	1643	Braintree Association - Annual subs	£18.00
3rd Sept	1644	Lord Rayleigh's Farms – Garage rent	£20.00
3rd Sept	1645	A H Jiggins – handyman jobs P3 & general	£252.00
4th Sept	1646	J Halfhide – Expenses Aug (including Line marker for Recreation .Ground £382.80)	£424.85

- Approval for donation Royal British Legion (Poppy Wreath) for Remembrance Sunday £17. Proposed by IS, seconded by JC, unanimously approved

- Approval for litter picking warning signs x 2 - £139. Proposed by SA, seconded by JC, unanimously approved.

- Approval for renewal of Council Insurance with Aviva via Came & Co - £1026.33. Proposed by SA, seconded by AA. Unanimously approved. The Clerk was asked to ensure that cover was in place for the rabbit proof fencing (which needed to be on the Assets Register) and additional cover for natural surfaces for up to £2,500.

JH

12.85 **Environment & Footpaths**

TL reported that path Fairstead 5 had a horse stile which would prevent access by tractor for cutting. The Clerk would report this to P3.

JH

DW and SA reported that the Essex Way in Fuller Street was now reinstated.

12.86 **Estate Liaison**

Residents had complained that they were unable to park outside Terling Surgery as vehicles were permanently parked there. This being Estate land there should be two parking spaces (closest to the surgery) reserved exclusively for patients visiting the Surgery. The Estate would try to take action if it could be established who the cars belonged to.

12.87 **Health & Welfare**

The second (correct) ROPSA report had been reviewed by the Committee. TL highlighted three areas of work necessary. AA thought that perhaps David Anderson might be able and willing to attend to two of them. The Clerk would ask the handymen to attend to the remaining recommendations.

JH

- 12.88 **IT & Publicity**
 DW reported that he now had high speed broadband installed at his home. The broadband service is available to anyone wishing to take advantage of it. DW would give details to the Clerk so that she could mention it in the Parish News. DW / JH
- 12.89 **Planning & Highways**
 - BDC Planning Website Comments and Misrepresentation of Comments: The Clerk was asked to find out if Cllr Cunningham had managed to look into this on the Council's behalf. JH
 - Terling Ford: The Clerk explained various options open to the Council to try to protect this area and she was asked to progress as soon as practical.
 - The Windmill, Terling: The Clerk has spoken to the present County Millwright and the County Millwright at the time the sails were removed. They had advised that that without a structural engineer's survey (which would inconvenience the present owners considerably) it was impossible to determine whether the building was structurally sound enough to withstand the increased forces which would be exerted upon it by replacing its sails. In their opinion, bearing in mind the history of the mill, they thought it would be highly unlikely to be structurally able to withstand sails.
For the next Agenda item only DW and SA left the meeting room.
 - Planning Application: 12/01175/FUL, Willow Cottage, Fuller Street, Fairstead
 RD outlined the application and recommended that the Committee return 'no comment' to BDC. The Clerk would be instructed accordingly.
- RD reported that the Planning Application for The Nutshell, Fairstead Road, had been referred to the Planning Committee at BDC.
- 12.90 **Recreation Ground**
 LS reported that Terling Villa FC wished to thank the Parish Council and Lord Rayleigh's Farms, and Alex Dyke in particular, for all their hard work and support which now meant they had a new home ground.
 LS reported that a meeting with UK Power Networks on 19th September was taking place regarding the siting of the meter kiosk. Modular Buildings would be connecting the water supply once the electricity work has been completed.
 Residents of Fairstead Road had been invited to comment on the draft Conditions of Use which, together with the draft Management Plan, had been circulated by email to all Councillors. Residents' comments were considered and debated at length. Amendments were made to the draft Conditions of Use and the Management Plan and it was agreed these would be circulated by LS to all Councillors before publication and submission to BDC. LS
 After lengthy debate it was unanimously agreed that the charge for use of the changing facility would be set, for an initial three month period, at £10 per hour. After this time bills for the services would be analysed and, if necessary, the fee would be reconsidered. A JH
 refundable deposit of £50 would be taken for each booking.
 The Clerk would invoice the football club monthly, in arrears. JH
 The Clerk distributed a spreadsheet showing the total expenditure to date on the project.
 After the receipt of the Big Society Fund Grant the cost to the Council this amounted to £3,701.
 The Clerk would apply for the grant payment now that the refurbishment work was nearing completion.
 - Approval for protective fencing behind goals (labour, wood treatment) - £561 + VAT. JH
 Proposed by DW, seconded by SA. Unanimously agreed.
- 12.91 **Councillors' Reports, including Village Hall Report, School Report and Church Liaison**
 PB reported that the light at Terling Ford was broken. The Clerk would arrange for it to be

repaired.

JH

PB had received two comments from residents both saying how pleased they were with the visual appearance of the changing cabin at the Recreation Ground, commenting that it blended in well with the surroundings.

Village Hall Report: PB reported that a quote had been accepted for work to the drain (preliminary work on the car park refurbishment). The start date was 20th October.

The Council was saddened to hear that Frank Morrissey had passed away. The Chairman would write to his family offering the Council's condolences.

SM

SA reported that potholes had been marked for repair in Fuller Street and that she would be reporting the drain outside The Old Stores which had not been cleared properly.

TL reported that potholes had been repaired in Ranks Green, and in some other parts of Fairstead.

SA and Sue Poole would be carrying out a litter pick in Fuller Street on Saturday 22nd September.

JC had attended a new Councillor course at the EALC which she had found very interesting and helpful.

12.92 **Clerk's Report**

The Clerk's hours for July: 43.75 and August: 63

12.93 **Rabbit Cull in Terling**

Discussed previously under 'Open Forum'. It was agreed it would not be possible for the Parish Council to assist with any possible cull, but it would help to put residents in touch with other concerned residents.

12.94 **Risk Assessment Review – Terling Playground**

TL had carried out a risk assessment review for the playground. The next review date is 6th September 2012 or before if significant changes occur.

12.95 **Rayleigh Arms**

The Parish Council was pleased to see the pub had reopened (under the name The Terling Inn). The terms of the licence had been noted. The pub was presently not serving food.

12.96 **Village Design Statement**

The Clerk had provisionally reserved Terling Village Hall for Saturday 24th November for a presentation of the completed VDS to the Community. The Clerk was trying to ascertain whether Lord Rayleigh had approved the draft and had offered the Council's assistance in the final stages. The Council agreed that broadband service to the Parish should be included, and the Clerk should ask Colin Cutler to get in touch with DW to assist in the completion this section.

JH

12.97 **General Correspondence to Note**

None.

12.98 **Information Exchange / next agenda items**

None.

12.99 **Date of Next Meeting, including Committees**

Tuesday 30th October 7pm Terling Village Hall (note change of date)

Tuesday 11th December, Gallery Room at The Square & Compasses, Fuller Street, Fairstead.

The meeting closed at 9:45pm