

Minutes of the Meeting of Terling and Fairstead Parish Council held on 30th October 2012, at 7.00pm at Terling Village Hall

Present:	Mrs S McNamara	Mrs A Anderson	Cllr T Cunningham
	Mr R Dixon	Mr T Lewis	Cllr M Galione
	Mrs S Alder	Mrs J Cook	
	Mr R Hunt	Mrs J Halfhide (Clerk)	4 members of the public

ACTION

12.100 **Apologies for absence:** Apologies were received, and accepted, from Pauline Bird and Darren White. Robin Dixon had sent apologies for his late arrival at the meeting.

12.101 **Meeting Open to the Public**

PCSO Nikki Doubleday reported on recent activity in the Parish and surrounding Parishes. Fuller Street had reports of car index plates theft and a case of possible poaching. SA mentioned that the index plates may not actually have been taken in Fuller Street. The NAP meetings have been discontinued (due to lack of interest) but beat surgeries will continue. Speeding through Fuller Street was discussed. PCSO Doubleday mentioned that if sufficient volunteers could be found a Community Speedwatch operation could be put in place, she would email the Clerk with details and would pass the information onto the Traffic Department. TL commented that no action had been forthcoming in the past. JC commented that there were problems with dangerous parking by parents at pick up times from Terling School. This would also be passed onto the relevant Police department.

12.102 **Minutes of Last Meeting**

12.91 - SA highlighted that the blocked drain was in fact just beyond Willowcrest, not outside The Old Stores. JC proposed and TL seconded that the Chairman should sign a copy of the minutes as a true and accurate record. The minutes of the meeting held on 18th September 2012 were unanimously approved.

12.103 **Declaration of Interests**

None

12.104 **District Councillors' Reports**

Cllrs Galione and Cunningham reported that the planning application for the Orion Scaffolding site had been refused on grounds that the commercial operation was still functioning and this took precedent. Current legislation had bound Members and a precedent could not be set. RH commented that this decision was disappointing. Cllrs Galione and Cunningham had attended a Partnership Evening for County Councillors on planning, licensing and parking which had been worthwhile. The details for the forthcoming District Police Commissioners election are on the ECC website. Cllr Cunningham had tried to follow up the fraudulent comments made on the BDC Planning portal in relation to the Council's planning application. He had received only a copy of the letter of explanation which had been sent to the Council. There were two applications for the MiCommunity grants from this Parish.

12.105 **Chairman's Report**

Nothing to report.

12.106 Finance

Copies of Receipts and Payments for the current financial year had been emailed to all Councillors. IS distributed his Receipts and Payments, Budget and Forecast sheet and graph for the year to date which he explained and this was then discussed. IS reported there would be a deficit for the year due to the expenditure on the Recreation Ground but the Council would still have approximately £30,000 in reserves. It would also have the asset of the changing cabin, with a healthy resale value.

The Clerk distributed details of the total expenditure to date against budget for the Recreation Ground project. The project was near completion and under budget, a variance of £7822 mainly due to sewage provision not being necessary, the old septic tank having found to be a viable alternative.

The following cheques were approved for payment and were signed. All invoices had been checked against cheques. JC proposed that the expenditure be approved, seconded by SA and unanimously approved:-

13th Sept	1592 Lord Rayleigh's Farms - Protective fencing	£672.90
13th Sept	1593 HM Revenue & Customs - PAYE Tax	£ 65.57
13th Sept	1594 J Halfhide - Salary & Office Allowance	£591.38
13th Sept	1595 Paul Dervish - Change cabin install	£640.00
13th Sept	1596 Audit Commission - Audit Fee 2011/12	£342.00
13th Sept	1597 EALC - Councillor Training	£ 43.00
13th Sept	1598 Acumen Wages Service – Payroll	£ 21.00
27th Sept	1599 Broker Network Ltd - Insurance Premium	£1046.84
27th Sept	1600 J Halfhide - Clerk's Expenses Sept	£94.45
27th Sept	1601 Lord Rayleigh's Farms - Rec Ground	£132.00
27th Sept	1602 Lord Rayleigh's Farms - Rec Ground	£316.80
27th Sept	1603 Lord Rayleigh's Farms - Rec Ground	£253.87
1st Oct	1604 J Halfhide - Salary & Office Allowance	£606.11
1st Oct	1605 Terling Village Stores - Internet Café	£129.60
12th Oct	1606 Lord Rayleigh's Farms – Rec Ground	£216.00
12th Oct	1647 Lord Rayleigh's Farms - Garage Rent	£20.00
12th Oct	1648 HM Revenue & Customs - PAYE Tax	£183.14
12th Oct	1649 Trevor Lewis - Expenses litter pick signs	£193.06
12th Oct	1650 A H Jiggins Handyman Jobs & expenses	£123.74
12th Oct	1651 E.ON - Electricity supply	£35.16
12th Oct	1652 Lord Rayleigh's Farms – Rec Ground	£29.06
12th Oct	1653 Acumen Wages – Payroll	£21.00
12th Oct	1654 D W Jiggins - General handyman jobs	£123.04

12.107 Environment & Footpaths

The Clerk had reported to P3 that path Fairstead 5 had a horse stile which would prevent access by tractor for cutting. Next agenda: renewal of the P3 service level agreement.

JH

12.108 Estate Liaison

Nothing to report.

12.109 Health & Welfare

Nothing to report.

12.110 IT & Publicity

Nothing to report.

12.111 Planning & Highways

There was a feeling of general disappointment regarding the refusal of the application for the Orion Scaffolding site.

Permission for two dwellings on The Nutshell site in Fairstead Road, Terling had been refused.

The Planning Committee would consider the following using its delegated powers and would respond accordingly to BDC.

- Planning Application 12/01366/FUL Solar Array at Terling Hall Farmhouse, Terling
- Planning Application 12/01347/MMA Addition of Porch Canopy to approved application at Farthings, New Road, Terling
- Planning Application 12/01419/FUL Erection of detached garage & annex accommodation at Rosemead, Fairstead Road, Terling

RD wished to attend a Planning Seminar being held by RCCE on 22nd November.

12.112 **Recreation Ground**

TL had carried out a Fire Risk Assessment and a Risk Assessment for the Management of the Ground and reported that it will be necessary to purchase a first aid box and a fire extinguisher – TL and the Clerk will attend to this.

The Clerk reported that the Football Club had asked if the £50 hire deposit could be waived for them. After debate it was unanimously agreed that it would not be wise to set a precedent and she was asked to invoice accordingly.

12.113 **Councillors' Reports, including Village Hall Report, School Report and Church Liaison**

SA wished to thank Sue Poole who had helped carry out a litter pick in Fuller Street on Saturday 22nd September. Road repairs which had been marked out for repair had not been done. The Clerk would chase. Road signs were in need of cleaning. The Clerk would ask Essex Highways to attend to these. The repainting of the old phone kiosks in Fuller Street and Fairstead would be carried out by the handymen as soon as possible.

JH

AA had complained to the relevant authorities about the overflowing litter bins on the A12 towards Colchester.

12.114 **Clerk's Report**

Clerk's hours for September: 65.25

The Clerk was still waiting for some legal advice regarding Terling Ford. The Clerk's recommendations would be forwarded to the Planning Committee for their consideration before presenting to the Council.

JH

The Clerk was asked to circulate by email a suggested list of invitees for the next meeting. The Clerk had received a letter from a resident regarding issues ranging from requests for salt/grit bins to hedge cutting. Her reply had been circulated to Councillors. Alex Dyke kindly outline the Estate's hedge cutting programme. The Clerk was asked to revert to Greenfield about the maintenance of the ditch in Mill Lane. It was felt this was not something the Parish Council should be maintaining.

JH

JH

12.115 **Internet Café Risk Assessment Review**

It was agreed to carry out the review once the new owners of Terling Village Stores had taken over.

12.116 **Village Design Statement**

Terling Village Hall has been booked for Saturday 24th November for a presentation of the completed VDS to the Community to progress the formal adoption process. There will be three sessions, 10am, 11am and 12 noon. RD had met with Paul Harrison and Colin Cutler. PH will give the presentations, with handouts. The Clerk would be asked to invite local businesses. CC would be organizing the publicity. RD proposed that the Council join the RCCE Community Led Planning Network costing £35 and that Jan Cole should be formally invited to attend. Seconded by SA. Unanimously agreed.

JH

JH

12.117 **General Correspondence to Note**

None.

12.118 **Information Exchange / next agenda items**

There were problems with BDC's large refuse lorries accessing The Estate Yard. RD would be meeting representatives to discuss the problems.

12.119 **Date of Next Meeting, including Committees**

Tuesday 11th December 2012, Gallery Room at The Square & Compasses, Fuller Street, Fairstead. 7pm.

Tuesday 15th January 2012, Terling Village Hall. 7pm.

The meeting closed at 8:15pm