

## TERLING AND FAIRSTEAD PARISH COUNCIL

### **Minutes of the Meeting of Terling and Fairstead Parish Council held on 14<sup>th</sup> December 7.00pm, in The Committee Room at The Square & Compasses, Fuller Street, Fairstead**

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**Present:** Mrs S McNamara (Chairman)  
Mrs A Anderson  
Mrs S Alder  
Mrs P Bird  
Mr T Lewis  
Mr I Smith  
Mr D White  
Ms H Wiseman  
Mrs L Sime

Mrs J Halfhide (Clerk)  
6 members of the public

ACTION

**Apologies for absence:** Margaret Galione, Robin Dixon, Colin Cutler

#### 10.114 **Meeting Open to the Public**

The Clerk was thanked for sorting out the pothole opposite “Cornerways” in Fuller Street and was asked to check who is responsible for the pull-in by the Essex Way near that corner. Large potholes there need attention.

JH

The proprietors of Terling Village Stores asked whether the Parish Council would consider funding a reusable white board on the back wall of the shop to be used as a calendar for all village organisations. It was agreed a decision on this would be made at the next meeting. PC Corrigan gave some crime prevention advice and was pleased to report that crime rates in the area are down on the same time last year. He explained how this has been a difficult time for neighbourhood policing and SA asked whether there was anything the Parish Council could do to support the rural policy.

#### 10.115 **Minutes of Last Meeting**

The minutes of the meeting held on 16<sup>th</sup> November 2010 were unanimously approved. It was proposed by AA and seconded by HW that the Chairman should sign a copy of the minutes as a true and accurate record.

#### 10.116 **Matters arising from the meeting**

There were no matters arising other than those covered elsewhere on the Agenda.

#### 10.117 **Declaration of Interests**

None.

#### 10.118 **District Councillors’ Reports**

No report in Cllr Galione’s absence.

#### 10.119 **Chairman’s Report**

Nothing to report.

#### 10.120 **Sub-Committees Reports**

##### **Finance:**

Copies of Receipts and Payments for the current financial year to date had been emailed by the Clerk to all Councillors. IS distributed his Receipts and Payments, Budget and Forecast sheet and graph, which he explained. IS confirmed the P3 payment had now been received.

The following cheques were approved for payment and were signed. All invoices had been checked against cheques. Proposed by IS and seconded by TL.

13th Nov 1362 Aon Limited - Increased fidelity guarantee & phone kiosk	£38.30
13th Nov 1363 Wicksteed Leisure Ltd - See-saw seats	£116.18
16th Nov 1364 Ritz Inns Limited - Room hire	£10.00
21st Nov direct debit BT Payment Services - Clerk's phone line	£60.60
3rd Dec 1365 Lord Rayleigh's Farms – Garage & surgery rent	£25.00
3rd Dec 1366 P J Fencing – School Green materials (part payment)	£587.50
3rd Dec 1367 J Halfhide, Clerk's salary for November 2010	£591.14
3rd Dec 1368 HM Revenue & Customs – PAYE	£228.31
3rd Dec 1369 J Halfhide – Clerk's expenses November 2010	£110.21
3rd Dec 1370 Elliotpond Terling Stores Ltd – Internet café	£23.27
6th Dec 1371 D W Jiggins – handyman services	£103.72
7th Dec 1372 E. Counties Pest Control – mole eradication playground	£110.00
8th Dec 1373 Barlow Tyrie – Bench in memory of Clive Marshall	£547.29

HW had ascertained that the tender for Terling School grass cutting was due for renewal in March 2011 and the Clerk was asked to contact Pauline Davies in early February.

JH

The draft budget for 2011-12 was discussed and it was unanimously agreed that the Precept should be set at the same rate as the current financial year. Proposed by IS and seconded by SA. The Clerk was asked to complete the necessary paperwork and when reporting this to the community to state that the Precept had not been increased, and that this was therefore a reduction in real terms.

JH

#### **Environmental & Footpaths:**

Nothing to report.

#### **Estate Liaison:**

PB reported that that the area between the swimming pool and pumping station had recently undergone a general clear up.

#### **Health & Welfare:**

A pest control expert had dealt with the moles in the childrens' playground.

#### **IT & Publicity:**

The internet café is being used more and more and the three months' half price trial with the internet provider had now ceased so the charge would be full price from now.

#### **Planning & Highways:**

The planning application for "The Square & Compasses" had been approved, and that for "The Windmill" had been referred to Committee.

Lord Rayleigh's Farms are under contract to clear roads in snow, but had been instructed by ECC Highways too late to have much effect in the snow at the end of November.

The Clerk was asked to find out from ECC Highways whether it would be possible for the Parish Council to fill the salt bins with salt/grit purchased by the Parish Council. The Clerk was asked to obtain a quote for salt/grit (the bin at Ranks Green needed filling and it was doubtful this would be done by ECC Highways).

JH

#### **10.121 Councillors' Reports, including Village Hall and School Report**

PB reported that leaves needed clearing from near the bridge by Terling Ford. The handyman was asked to attend to this.

TL reported that the potholes had been repaired in Ranks Green.

The light was not working in the old telephone kiosk in Fuller Street.

- 10.122 **Clerk's Report**  
 Hours worked for November: 80½  
 The Clerk had received a complaint about the changes to the railway timetable affecting Hatfield Peverel Station which had not been well publicised. The Clerk was asked to write to suggest that future amendments to the timetable should be advertised on posters at the station. JH
- 10.123 **Football Field Project**  
 Lord Rayleigh's Farms had proposed issuing a retrospective lease commencing 1<sup>st</sup> August 2010. This was discussed and agreed. The Clerk was asked to effect this and to thank Lord Rayleigh for enabling this facility to be made available once more. It was noted the old pavilion had been removed and the Councillors agreed the site should be inspected again before the lease is signed to ensure the conditions of insurance have been met. It was agreed there would be a "do" day in the Spring to get the ground up to a playable standard and to promote interest. JH
- 10.124 **School Green Project**  
 The Clerk was waiting to hear from the contractor as to when the works would commence.
- 10.125 **Terling Inn**  
 The Clerk had been contacted by a gentlemen who is a developer, acting as an agent for Barclays Bank. He has a proposal which he had offered to put before the Parish Council at the January meeting and to show plans for the site and the pub itself.  
 CAMRA was urging people to contact their MP to ask them to support the Early Day Motion 1009 for the Protection of Local Services (Planning) Bill which is to be debated in Parliament on 21<sup>st</sup> January 2011. The Clerk was asked to email a letter for Councillors to send to Priti Patel. JH
- 10.126 **Reviews of Standing Order / Complaints Procedures / Audit Policy / Effectiveness of Internal Audit**  
 The Clerk was asked to email to all Councillors the final version of the new Standing Orders review (incorporating the Complaints Procedure), which would be adopted at the next meeting. JH
- 10.127 **Memorial for Clive Marshall**  
 The Clerk reported the bench was on order and she would arrange for the seat to be kept in secure storage until the weather permitted the cement base to be prepared. JH
- 10.128 **Adopted Phone Kiosk**  
 The Clerk reported that an article would be appearing in the January Parish Magazine asking the community for ideas for the future use of the old telephone boxes. HW mentioned that the School would be interested to get involved in some way.  
 The Clerk had contacted an electrician who would be inspecting each kiosk with a view to putting them on a dusk to dawn sensor which will then cut down electricity use. The Clerk reported that disconnection costs in the region of £500 per kiosk. Currently each kiosk costs approximately £17 per year, plus VAT, but with a dusk to dawn sensor this could obviously be reduced. Some lights are not working at all, and this would be looked at. The Clerk hoped to be able to report further at the next meeting. JH
- 10.129 **General Correspondence to Note**  
 Stop Stansted Campaign had written about a new consultation which is designed as a precursor to a future consultation to airspace changes. All Councillors had been emailed a copy.

10.130 **Any Other Business / Next Agenda Items**

The Chairman reported that she had received a letter from Hayley Wiseman stating that, due to increased work commitments, she would be resigning as a Parish Councillor with effect from 19<sup>th</sup> January 2011.

The Chairman thanked HW for her hard work in arranging the Parish Council's Christmas Tree for the Tree Festival at Terling Church.

The Chairman took the opportunity to thank everyone who has helped the Parish Council and the community this year, some present at the meeting and some absent. Their assistance had been greatly appreciated.

10.131 **Date of Next Meeting, including committees**

Parish Council Meetings:

Tuesday 18<sup>th</sup> January, 2011, at Terling Village Hall, 7pm.

Tuesday 1<sup>st</sup> March, 2011, at Terling Village Hall, 7pm.

The meeting closed at 8:25pm.