

TERLING AND FAIRSTEAD PARISH COUNCIL FINANCE COMMITTEE - SUBJECT TO APPROVAL

Minutes of the Meeting of Terling and Fairstead Parish Council Finance Committee held at 7.30pm on Wednesday 16th August 2017 at Copse Rise, The Street, Terling

Finance Committee Present: Mrs S McNamara
Mrs S Alder
Mr R Dixon
Mrs F Killby (Parish Clerk)

(no members of the public present)

1. *Apologies for Absence* - Apologies were received and accepted from IS.
2. *Declaration of Interests* — none declared.
3. *Meeting Open to the Public* - no members of the public present.
4. *Approval of Minutes of Last Finance Committee Meeting held on 2th June 2017* - SM proposed that the minutes of the meeting held on 20th October be approved and signed as a true and accurate record. Seconded by SA. Unanimously approved.
5. *Review of Budget ending 31st March 2018* - the budget/forecast was reviewed with minor amendments and additions which will be forwarded to all councillors before the next Parish Council meeting on 19th September.
6. Clerk's Salary – Clerk left the meeting at this point and SM took the minutes for the rest of the meeting. The Committee wished to record their thanks for Mrs Killby's work for the Council. We all felt it has been a very successful year. Taking into account her extra responsibilities as RFO , and mindful of our budget, we would like to recommend to the Council that we award an increase of two points - to SCP 20 with effect from 1st August 2017. We would then like to have a further salary review when the CILCA qualification is obtained.
7. *Information/Next Agenda Items* – nothing to report
8. *Date of Next Meetings*
7.30 pm 19th September, Parish Council Meeting, Terling Village Hall
7.30 pm, 31st October, Parish Council Meeting, Terling Village Hall
7.30 pm, 12th December, Parish Council Meeting, Square and Compasses, Fuller Street

Meeting closed at 09.15 pm