



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

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To: Members of Terling and Fairstead Parish Council Finance Committee. You are hereby summonsed to attend a meeting of Terling & Fairstead Finance Committee which will be held at **7:30pm on Wednesday 8th February 2017 at Copse Rise, The Street, Terling.** Members of the press and the public are cordially invited to attend

. Members of the full Council are also welcome to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

2nd February 2017

AGENDA

1. *Apologies for Absence*
2. *Declaration of Interests* - to receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non Pecuniary Interests relating to items on the agenda.
3. *Meeting Open to the Public* - members of the public are welcome to address the Committee, at the discretion of the Chairman, concerning any issue relating to items on the agenda, or any other Parish Council finance matter.
4. *Approval of Minutes of Last Finance Committee Meeting held on 20th October 2016*
5. *Financial Regulations Review*
6. *Standing Orders Review*
7. *Clerk's Contract of Employment* – to be reviewed and updated as a requirement of the internal audit.
8. *Audit Preparation and Appointment of Auditor*
9. *Dairy Bridge Fencing Repairs*
11. *Information / Next Agenda items*
12. *Date of next meetings*

28th February, Parish Council Meeting – Terling Village Hall, 7.30 pm

4th April, Parish Council Meeting – Square and Compasses, 7.30 pm

16th May, Annual Parish Meeting., Terling Village Hall, 7.00 pm, followed by Parish Council Meeting, 7.30 pm