



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

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To: Members of Terling and Fairstead Parish Council Finance Committee. You are hereby summonsed to attend a meeting of Terling & Fairstead Finance Committee which will be held at **7:30pm on Monday 17th October 2016 at Copse Rise, The Street, Terling.** Members of the press and the public are cordially invited to attend. Members of the full Council are also welcome to attend.

F Killby, Clerk to Terling and Fairstead Parish Council, *Frankie Killby*

11th October 2016

AGENDA

1. *Apologies for Absence*
2. *Declaration of Interests* - to receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non Pecuniary Interests relating to items on the agenda.
3. *Meeting Open to the Public* - members of the public are welcome to address the Committee, at the discretion of the Chairman, concerning any issue relating to items on the agenda, or any other Parish Council finance matter.
4. *Approval of Minutes of Last Finance Committee Meeting held on 20th June 2016*
5. *Transparency Compliance Grant Funding*
6. *Annual Return*
7. *Workplace Pension*
8. *Business & Financial Risk Assessment Review*
9. *Financial Regulations Review*
10. *Standing Orders Review*
11. *Code Regulations*
12. *Potential Sale of Registered Community Asset – Rayleigh Arms Car Park*
13. *Information / Next Agenda items*
14. *Date of next meetings*

25th October, Parish Council Meeting – Terling Village Hall, 7.30 pm

6th December, Parish Council Meeting – Square and Compasses, 7.30 pm

17th January, Parish Council Meeting, Terling Village Hall, 7.30 pm