



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7.30pm on Tuesday 6th March 2018 at Terling Village Hall, Terling.** Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

28th February 2018

AGENDA

19.65 *Apologies for Absence*

19.66 *Declaration of Interests*

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.

19.67 *Meeting Open to the Public*

19.68 *Minutes of Last Meeting*

Approve as a correct record the minutes of the Parish Council meeting held on 23rd January 2018.

19.69 *District and County Councillors' Reports*

19.70 *Chairman's Report*

19.71 *Casual Vacancy Fairstead Ward*

19.72 *Finance*

The following cheques/direct debits to be approved for payment and signed:

Please note Cheque Nos 2371 and 2372 replace lost (cancelled) cheques nos 2363 and 2364

17 th Jan	2371	F Killby	Salary/Office Allowance Dec	601.22
17 th Jan	2372	F Killby	Expenses Dec	21.07
5 th Feb	2373	A H Jiggins	Handyman's Services Jan	157.71
5 th Feb	2374	Lord Rayleigh's Farms	Garage Rental	20.00
5 th Feb	2375	F Killby	Salary/Office Allowance Jan	839.10
5 th Feb	2376	F Killby	Expenses January	119.37
5 th Feb	2378	Essex Pension Fund	Clerk's Pension Contribution	289.66



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5th Feb	2379	Inland Revenue	Tax/PAYE	335.38
5th Feb	2380	EALC	Data Regs Course	45.00
5th Feb	2381	Lord Rayleigh's Farms	Photocopying	8.27
5th Feb	2382	C Cutler	Website hosting	71.86
5th Feb	2383	Anglian Water	Recreation Ground	18.50
5th Feb	2384	Terling Village Hall	Room Hire	14.80
8th Feb	2385	Fastsigns	Village of Year sign	55.20
8th Feb	2386	Acumen	Payroll Services	24.00
15th Feb	DD	EDF Energy	Electricity Recreation Ground	5.00
18th Feb	DD	British Telecom	Clerk's Phone Line	35.52

19.73 *Environmental & Footpaths*

Approval of P3 Agreement, £1379.30

Mill Lane – Rat Infestation

19.74 *Estate Liaison*

19.75 *Health & Welfare*

Playground – replacement of safety surfaces - Approval for shortfall of £600 – see Appendix I

19.76 *IT & Publicity*

- Wifi Village Hall
- Email Hacking

19.77 *Planning and Highways*

All planning applications are available to view:

https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications

Planning App: 1800364/FUL & 18/00365/LB – Demolition of later 20th century extensions, erection of new reconfigured extension, including 2 storey cross-wing, rebuild of existing dormer window – Owls Hill House, Terming

- Local Plan - update
- Housing Needs Survey - update



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- Eroded Verge Opposite Brookside Cottages – Fuller Street - update
- Highways Encroachment and Property Boundaries - Parish Review - update
- Maintenance of Dismals – update
- Directional signs - update
- Terling Ford Gabion Wall - update
- Oakfield Lane – update
- Hollow Ditch Railings – update
- Draft Planning Enforcement Strategy, deadline 7th March 2018
- Chelmsford Local Plan
- Essex Highways Users Survey
- Refurbishment of Village Sign
- Fuller Street Surface Water - Testing

19.78 ***Recreation Ground***

19.79 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

19.80 ***Clerk's Report***

19.81 ***Rural Community Council of Essex, 2017 Essex Village of the Year***

19.82 ***Grants***

- Local Service Fund Grant
- Calor Gas Fund

19.83 ***Bus Service***

19.84 ***Permanent Litter Collection Points***

19.85 ***Mental Health First Aiders***

19.86 ***General (Non-Recyclable) Waste Collection Service*** – Approval for a collection service – Appendix II

19.87 ***Terling Village Hall Car Park***

19.88 ***Information exchange / next agenda items***

19.90 ***Date of next meeting, including committees***

10th April, 7.30 pm, Parish Council Meeting, Square & Compasses, Fuller Street
15th May, 7.00 pm Annual Parish Meeting, followed by Parish Council Meeting, Terling Village Hall