



# TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

## To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7:30pm on Tuesday 8<sup>th</sup> August 2017 at The Square and Compasses, Fuller Street.**

Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

2<sup>nd</sup> August 2017

## AGENDA

18.37 *Apologies for Absence*

18.38 *Meeting Open to the Public*

18.39 *Minutes of Last Meeting*

Approve as a correct record the minutes of the Parish Council meeting held on 27<sup>th</sup> June 2017.

18.40 *Declaration of Interests*

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.

18.41 *District and County Councillors' Reports*

18.42 *Chairman's Report*

18.43 *Finance*

The following cheques/direct debits to be approved for payment and signed:

6 <sup>th</sup> July	2291	Lord Rayleigh's Farms Garage Rental	20.00
6 <sup>th</sup> July	2292	Acumen Wages Service	24.00
6 <sup>th</sup> July	2294	Wicksteed Leisure Replacement swing seat	162.76
6 <sup>th</sup> July	2295	F Killby Salary/Office Allowance July	857.03
6 <sup>th</sup> July	2296	F Killby Expenses – July	110.21
6 <sup>th</sup> July	2297	Inland Revenue Paye/Tax	327.42
6 <sup>th</sup> July	2298	C Good Rec Ground Deposit Refund	55.00
6 <sup>th</sup> July	2299	E.on Street Lighting	59.55
6 <sup>th</sup> July	2300	RCCE Membership	72.60



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6 <sup>th</sup> July	2301	Terling Mothers' Union Donation		30.00
15 <sup>th</sup> July	DD	EDF Energy	Electricity – Rec Ground	7.00
18 <sup>th</sup> July	DD	British Telecom	Clerk's Phone Line	37.97
-		Public Liability Insurance for Handymen		
-		Approval for salary increase for D Jiggins and A Jiggins salary to £11.00 per hour		
-		Approval for appointment of Maurice Howard as external auditor for the financial year to 31 March 2018		

## 18.44 *Environmental & Footpaths*

Footpath Map

## 18.45 *Estate Liaison*

## 18.46 *Health & Welfare*

Emergency Plan Update Request from BDC

Recreation Ground – Hinge Protectors

## 18.47 *IT & Publicity*

Wifi Village Hall – information request from Village Hall Committee (Appendix I)

Broadband – BT's recent announcement (Appendix II)

## 18.48 *Planning and Highways*

All planning applications are available to view:

[https://www.braintree.gov.uk/info/200225/search\\_and\\_track\\_planning\\_applications](https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications)

**Planning Application: 17/01268/FUL** – Erection of single storey rear extension, 3 The Estate Yard, Terling

**Planning Application: 17/01237/FUL** – Demolition and rebuilding of rear extension, Normal Hill Cottage, Norman Hill, Terling

**Planning Application: 17/00330/FUL** – Proposed fencing and driveway, Rosemead, Fairstead Road, Terling

- Arla Planning, Neighbourhood Planning, Section 106 contributions from the wider BDC pool



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- Local Plan
- Housing Needs Survey
- Eroded Verge Opposite Brookside Cottages – Fuller Street
- Highways Encroachment and Property Boundaries - Parish Review
- Maintenance of Dismals – BDC Councillors’ Community Grants Application
- Directional signs
- Terling Ford Gabion Wall
- Oakfield Lane
- Hollow Ditch Railings

18.49 ***Recreation Ground***

- Installation of dog waste bins

18.50 ***Councillors’ Reports, including Village Hall Report, School Report and Church Liaison***

18.51 ***Clerk’s Report***

18.52 ***Community Governance Review*** (Appendix III)

18.53 ***Mental Health First Aiders***

18.54 ***Rural Community Council of Essex, 2017 Essex Village of the Year***

- promotion and prize money distribution/celebration

18.55 ***Grants – 2017***

- Community Initiative Fund – Playground Equipment

18.56 ***Bus Service***

18.57 ***Broomfield Hospital A&E Success***

18.58 ***Power Outage -Terling Ford***

18.59 ***Permanent Litter Collection Points*** – (Appendix IV)

18.60 ***Information exchange / next agenda items***

18.61 ***Date of next meeting, including committees***

19<sup>th</sup> September, 7.30 pm, Parish Council Meeting, Terling Village Hall

31<sup>st</sup> October, 7.30 pm Parish Council Meeting, Terling Village Hall