



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7.30pm on Tuesday 31st October 2017 at Terling Village Hall, Terling.** Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

25th October 2017

AGENDA

18.85 *Apologies for Absence*

18.86 *Meeting Open to the Public*

18.87 *Minutes of Last Meeting*

Approve as a correct record the minutes of the Parish Council meeting held on 19th September 2017.

18.88 *Declaration of Interests*

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.

18.89 *District and County Councillors' Reports*

18.90 *Chairman's Report*

18.91 *Casual Vacancy - Terling Ward*

18.92 *Finance*

The following cheques/direct debits to be approved for payment and signed:

5th Oct	2329 P K F Littlejohn	External Audit Services	120.00
5th Oct	2330 Zurich Municipal	Insurance	759.91
5th Oct	2331 Terling Village Hall	Room Hire	14.40
5th Oct	2332 Acumen	Payroll Services	24.00
5th Oct	2333 F Killby	Salary/Office Allowance	837.31
5th Oct	2334 F Killby	Expenses	183.39
5th Oct	2335 Inland Revenue	PAYE/Tax	334.98
5th Oct	2336 Essex Pension Fund	Pension Contribution	289.07



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5th Oct	2337	A H Jiggins	Handyman Services August	124.92
5th Oct	2338	D W Jiggins	Handyman Services Jul/Aug	203.31
5th Oct	2339	E.on	Street Lighting	60.21
12th Oct	2340	Royal British Legion	Poppy Wreath	17.00
12th Oct	2341	Anglian Water	Water – Recreation Ground	31.13
12th Oct	2342	Lord Rayleigh's Farms	Garage Rental/Photocopying	20.71
15th Oct	DD	EDF Energy	Electricity Recreation Ground	5.00
18th Oct	DD	British Telecom	Clerk's Phone Line	32.87

Approval for Clerk to attend RFO training day - £25 (75% reimbursable to Council)

18.93 ***Environmental & Footpaths***

18.94 ***Estate Liaison***

18.95 ***Health & Welfare***

18.96 ***IT & Publicity***

Wifi Village Hall

18.97 ***Planning and Highways***

All planning applications are available to view:

https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications

Planning App 17/01776/LBC – Retention of CCTV Cameras, The Old Stores, Fuller Street

Planning App 17/00330/TPOCON – Tree Preservation/Works, All Saints Church, Terling

- Local Plan
- Housing Needs Survey
- Eroded Verge Opposite Brookside Cottages – Fuller Street
- Highways Encroachment and Property Boundaries - Parish Review
- Maintenance of Dismals – BDC Councillors' Community Grants Application
- Directional signs
- Terling Ford Gabion Wall
- Oakfield Lane
- Hollow Ditch Railings



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- 18.98 ***Recreation Ground***
- 18.99 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***
- 19.00 ***Clerk's Report***
- 19.01 ***Rural Community Council of Essex, 2017 Essex Village of the Year***
- signage promotion and prize money distribution/celebration
- 19.02 ***Grants – 2017***
- 19.03 ***Bus Service***
- 19.04 ***Permanent Litter Collection Points***
- 19.05 ***Emergency Response Times***
- 19.06 ***Mental Health First Aiders***
- 19.07 ***Open Spaces Action Plan – 2018***
- 19.08 ***RCCE Neighbourhood Plan Events***
- 19.09 ***Growing a Rural Community - Survey for Essex***
- 19.10 ***Information exchange / next agenda items***
- 19.11 ***Date of next meeting, including committees***

12th December, 7.30 pm, Parish Council Meeting, Square & Compasses

23rd January, 7.30 pm, Parish Council Meeting, Terling Village Hall