



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7:30pm on Tuesday 28th February 2017 at Terling Village Hall, Terling.** Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

22nd February 2017

AGENDA

- 17.49 *Apologies for Absence*
- 17.50 *Meeting Open to the Public*
- 17.51 *Minutes of Last Meeting*
Approve as a correct record the minutes of the Parish Council meeting held on 17th January 2017.
- 17.52 *Declaration of Interests*
To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.
- 17.53 *District and County Councillors' Reports*
- 17.54 *Chairman's Report*
- 17.55 *Finance*

The following cheques/direct debits to be approved for payment and signed:

25 th Jan	2229	Acumen Wages	Payroll Services	24.00
25 th Jan	2230	Eon	Street Lighting	55.04
25 th Jan	2231	Giant Imaging Ltd	Posters Playground/Rec Grd	33.35
2 nd Feb	DD	British Telecom	Clerk's Phone Line	31.54
7 th Feb	2232	A H Jiggins	Handyman's Job – Jan	132.05
7 th Feb	2233	Lord Rayleigh's Farms	Fencing Repairs Dairy Bridge	120.00
7 th Feb	2234	Lord Rayleigh's Farms	Garage Rental	20.00
7 th Feb	2235	Lord Rayleigh's Farms	Photocopying	1.76
7 th Feb	2236	Terling Village Hall	Room hire	14.40



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7 th Feb	2237 F Killby	Salary/Office Allowance	683.25
7 th Feb	2238 F Killby	Expenses – January	69.67
7 th Feb	2239 Acumen Wages	Payroll Services	24.00
7 th Feb	2240 HMRC	PAYE & Tax	219.75
7 th Feb	2242 C Cutler	First Aid Course	30.00

Financial Regulations – review amendments for approval

Review of Standing Orders – review amendments for approval

Approval for Parish Clerk to attend End of Year Audit Preparation courses - £50 and £85 Appendix I and II

Approval for purchase of Local Councils Explained publication - £59.99 Appendix III

Resignation of I Smith as Responsible Financial Officer, appointment of F Killby as Responsible Financial Officer

Approval for purchase of Laminator - £17.00

17.56 ***Environmental & Footpaths***

17.57 ***Estate Liaison***

17.58 ***Health & Welfare***

Emergency Plan – Approval for purchase of First Aid box for First Aider - £30

17.59 ***IT & Publicity***

17.60 ***Planning and Highways***

All planning applications are available to view:

16/00501/FUL, Thatchetty Cottage, Waltham Road, Terling – Erection of first floor side extension over existing kitchen.

Maintenance of Dismals – BDC Councillors' Community Grants Application

Directional signs - update

Local Plan – update

Terling Ford Gabion Wall Collapse - update

Dairy Bridge Fencing - update



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- 17.61 ***Recreation Ground***
- 17.62 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***
- 17.63 ***Clerk's Report***
- 17.64 ***Reduction of Broomfield Hospital A&E Service (24 hour service relocation to Basildon) – update***
- 17.65 ***Rural Community Council of Essex, 207 Essex Village of the Year Competition – see Appendix IV***
- 17.66 ***Grants – 2017***
- War Memorials Grant for Repairs
 - Community Initiative Fund 2017-2018
- 17.66 ***Information exchange / next agenda items***
- 17.67 ***Date of next meeting, including committees***
- 4th April, Parish Council Meeting, Square & Compasses, Fuller Street
16th May, Annual Parish Meeting, Terling Village Hall, 7.00 pm, followed by Parish Council Meeting at 7.30 pm