



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7:30pm on Tuesday 27th June 2017 at Terling Village Hall, Terling**. Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

21st June 2017

AGENDA

18.14 *Apologies for Absence*

18.15 *Meeting Open to the Public*

18.16 *Minutes of Last Meeting*

Approve as a correct record the minutes of the Parish Council meeting held on 16th May 2017.

18.17 *Declaration of Interests*

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.

18.18 *District and County Councillors' Reports*

18.19 *Chairman's Report*

18.20 *Finance*

The following cheques/direct debits to be approved for payment and signed:

15 th May	DD	EDF Energy	Electricity Rec Ground	7.00
18 th May	DD	British Telecom	Clerk's Phone Line	35.50
6 th June	2277	Ardleigh Feeds	Playground Fencing	232.50
6 th June	2278	Lord Rayleigh's Farms	Garage Rental	20.00
6 th June	2279	Playsafety Limited	Playground Inspection	96.60
6 th June	2280	EALC	Police Conference	25.00
6 th June	2281	EALC	Police Conference	25.00
6 th June	2282	F Killby	Expenses – June	24.84
6 th June	2283	F Killby	Salary/Office Allowance	672.10



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6 th June	2284	Inland Revenue	Paye/Tax	202.45
6 th June	2286	Acumen	Wages Service	24.00
6 th June	2287	Terling Village Hall	Room Hire	14.40
12 th June	2288	S Dixon	Strimmer Damage to Car	75.00
12 th June	2289	A H Jiggins	Handyman's Services	137.83
12 th June	2290	D W Jiggins	Handyman's Services	74.69
15 th June	DD	EDF Energy	Electricity – Rec Ground	7.00
18 th June	DD	British Telecom	Clerk's Phone Line	35.06

- Finance Committee to present their review of the internal audit report and the effectiveness of internal controls
- Full Council to approve the Annual Governance Statement (Section 1 of Annual Return for the year ended 31st March 2017) by RESOLUTION (see Appendix A)
- Full Council to consider and then approve the Accounting Statement (Section 2 of the Annual Return for the year ended 31st March 2017) by RESOLUTION (see Appendix A)
- Councillors to ensure the Accounting Statement is signed and dated by the Chairman and Clerk
- Clerk to be instructed to submit the Annual Return by 29th June, and to post the Notice of Inspection during which public rights may be exercised (30th June to 10th August)
- Approval for the renewal of annual membership for the Information Commissioner's Office - £35 (due 12 July 2017)
- Approval for donation to Terling Group Mothers' Union Outing - £120 (Appendix B)
- Approval for payment of excess charge for replacement of car window glass caused by strimming incident - £75 (Appendix C)



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18.21 ***Environmental & Footpaths***

Footpath Map

18.22 ***Estate Liaison***

18.23 ***Health & Welfare***

Playground – Approval for purchase of replacement toddler swing seat - £162.76
(Appendix D)

18.24 ***IT & Publicity***

Wifi Village Hall – update

Broadband Champion

18.25 ***Planning and Highways***

All planning applications are available to view:

https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications

16/02096/out Land off Station Road Hatfield Peverel Clerk to update on timings
for this application

Invitation to Participate in the Winter Saltbag Partnership Scheme

Eroded Verge Opposite Brookside Cottages – Fuller Street

Boundary Fencing Proximity to Footpath/Highway – Parish Review

Maintenance of Dismals – BDC Councillors' Community Grants Application

Directional signs

Local Plan

Terling Ford Gabion Wall

Oakfield Lane

Hollow Ditch Railings

18.26 ***Recreation Ground***

Residents query on safe practices regarding checks and controls on Legionnaires
Disease



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18.27 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

18.28 ***Clerk's Report***

18.29 ***Mental Health First Aiders***

18.30 ***Rural policing conference June 2017 – Councillors' Report and Observations***

18.31 ***Rural Community Council of Essex, 207 Essex Village of the Year***

18.32 ***Grants – 2017***

18.33 ***Bus Service***

18.34 ***Clerk/Responsible Financial Officer's Workplace Pension***

Resolution to be approved to allow the Clerk/RFO to be enrolled in the Local Government Pension Scheme operated by Essex County Council effective from 1st July 2017

18.35 ***Information exchange / next agenda items***

18.36 ***Date of next meeting, including committees***

27th June, 7.30 pm, Parish Council Meeting, Terling Village Hall

8th August, 7.30 pm, Parish Council Meeting, The Square & Compasses, Fuller Street

19th September, 7.30 pm, Parish Council Meeting, Terling Village Hall