



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby
16 Vicarage Avenue, White Notley, Essex CM8 1SA
Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7.30pm on Tuesday 19th September 2017 at Terling Village Hall, Terling.** Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

13th September 2017

AGENDA

18.62 *Apologies for Absence*

18.63 *Meeting Open to the Public*

18.64 *Minutes of Last Meeting*

Approve as a correct record the minutes of the Parish Council meeting held on 8th August 2017.

18.65 *Declaration of Interests*

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.

18.66 *District and County Councillors' Reports*

18.67 *Chairman's Report*

18.68 *Casual Vacancy - Terling Ward*

18.69 *Finance*

The following cheques/direct debits to be approved for payment and signed:

11 th Sept	2320	Anglian Water	Water – Recreation Ground	22.73
11 th Sept	2321	A H Jiggins	Handyman's Services August	137.33
11 th Sept	2322	Acumen Wages	Payroll Services	24.00
11 th Sept	2323	Lord Rayleigh's Farms	Garage Rental	20.00
11 th Sept	2324	F Killby	Salary/Office Allowance	788.86
11 th Sept	2325	F Killby	Expenses	100.64
11 th Sept	2326	Inland Revenue	PAYE/Tax	300.97
11 th Sept	2327	Essex Pension Fund	Pension Contribution	272.72



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11 th Sept	2328	M G Howard	Internal Audit Fees	150.00
15 th Sept	DD	EDF Energy	Electricity Recreation Ground	5.00
18 th Sept	DD	British Telecom	Clerk's Phone Line	33.18

- 2017-18 Budget and Forecast Update
- Approval for salary increase for F Killby to Scalepoint 20 (£10.099 per hour) from 1st August 2017
- Approval for renewal of Parish Council Insurance due 1st October 2017, two costings received. (Appendix I)
- Approval for Clerk to attend Data Regulations course at EALC - £45 (75% will be reimbursed under bursary funding) – for new rules which take effect from May 2018
- Transparency Code Grant – 2017-2018 – Availability of funding for software, website hosting invoice and admin charges (3 hours)
- Internal Auditor's Report – (Appendix II)
- Approval for Council to match fund the CIF Grant application by 10% ie £2,000

18.70 ***Environmental & Footpaths***

18.71 ***Estate Liaison***

18.72 ***Health & Welfare***

Emergency Plan

Playground – CIF Grant for New Surfaces

18.73 ***IT & Publicity***

Wifi Village Hall

18.74 ***Planning and Highways***

All planning applications are available to view:

https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications

Consultation 17/00281/TPOCON – 9 The Estate Yard, Terling, Tree Pruning



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- Local Plan
- Housing Needs Survey
- Eroded Verge Opposite Brookside Cottages – Fuller Street
- Highways Encroachment and Property Boundaries - Parish Review
- Maintenance of Dismals – BDC Councillors’ Community Grants Application
- Directional signs
- Terling Ford Gabion Wall
- Oakfield Lane
- Hollow Ditch Railings

18.75

Recreation Ground

- Terling Villa
- Installation of dog waste bins

18.76

Councillors’ Reports, including Village Hall Report, School Report and Church Liaison

18.77

Mental Health First Aiders

18.78

Rural Community Council of Essex, 2017 Essex Village of the Year

- signage promotion and prize money distribution/celebration

18.79

Grants – 2017

- Councillors’ Community Grant – refurbishment/renewal of noticeboard/telephone box at Ranks Green

18.80

Bus Service

18.81

Permanent Litter Collection Points

18.82

Police Presence in Parish

18.83

Information exchange / next agenda items

18.84

Date of next meeting, including committees

31st October, 7.30 pm, Parish Council Meeting, Terling Village Hall

12th December, 7.30 pm, Parish Council Meeting, Square & Compasses