



# TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby  
16 Vicarage Avenue, White Notley, Essex CM8 1SA  
Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

## To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7:30pm on Tuesday 17<sup>th</sup> January 2017 at Terling Village Hall, Terling.** Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

11<sup>th</sup> January 2017

## AGENDA

- 17.30 *Apologies for Absence*
- 17.31 *Meeting Open to the Public*
- 17.32 *Minutes of Last Meeting*  
Approve as a correct record the minutes of the Parish Council meeting held on 6<sup>th</sup> December 2016.
- 17.33 *Declaration of Interests*  
To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.
- 17.34 *District and County Councillors' Reports*
- 17.35 *Chairman's Report*
- 17.36 *Sub-Committees – review*
- 17.37 *Finance*

The following cheques/direct debits to be approved for payment and signed:

4 <sup>th</sup> Dec	DD	British Telecom	Clerk's Phone Line Nov	51.43
5 <sup>th</sup> Dec	2209	F Killby	Salary/Office Allowance Nov	664.11
5 <sup>th</sup> Dec	2210	F Killby	Expenses November	68.54
6 <sup>th</sup> Dec	2211	Acumen Wages	Payroll Services	24.00
6 <sup>th</sup> Dec	2212	A Jiggins	Handyman's Jobs Nov	103.45
6 <sup>th</sup> Dec	2213	Arrowmail Ltd	Mailbox Hosting	56.16
6 <sup>th</sup> Dec	2214	Lord Rayleigh's Farms	Garage rental	20.00
6 <sup>th</sup> Dec	2216	HMRC	PAYE and Tax	207.13



## TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

16 <sup>th</sup> Dec	2218	D Jiggins	Handyman's Jobs Nov	36.72
16 <sup>th</sup> Dec	2219	Acumen Wages	Payroll Services	24.00
16 <sup>th</sup> Dec	2220	Ardleigh Feeds/Fencing	fencing repairs (50%)	232.50
23 <sup>rd</sup> Dec	2221	Colin Cutler	Community website hosting	76.62
2 <sup>nd</sup> Jan	2222	Ritz Inns Limited	Xmas meeting drinks	112.85
2 <sup>nd</sup> Jan	2223	F Killby	Expenses – December	73.37
2 <sup>nd</sup> Jan	2224	F Killby	Salary/office allowance – Dec	616.46
2 <sup>nd</sup> Jan	2225	Inland Revenue	PAYE/Tax	90.78
2 <sup>nd</sup> Jan	2226	A Jiggins	Handyman's services – Dec	104.07
4 <sup>th</sup> Jan	DD	British Telecom	Clerk's Phone Line Dec	31.58
5 <sup>th</sup> Jan	2227	Lord Rayleigh's Farms	Garage Rental	20.00
6 <sup>th</sup> Jan	2228	D Jiggins	Handyman's Jobs Oct	29.38

Review of Financial Regulations - outstanding

Review of Standing Orders – outstanding

Business and Financial Risk Assessment - outstanding

Committees to present budget proposals to IS – Precept deadline 27<sup>th</sup> January 2016

Approval for Councillors to attend Planning Course - £275 – Appendix I

British Telecom overpayment

### 17.38 ***Environmental & Footpaths***

- P3 cutting programme for 2017 - approval

### 17.39 ***Estate Liaison***

### 17.40 ***Health & Welfare***

Emergency Plan – First Aider – Colin Cutler – Training Course £25 – to be approved

Playground – Production of Keep Out Notices x 4 - £23.70 – to be approved

### 17.41 ***IT & Publicity***



## TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: [clerk@terlingandfairsteadpc.co.uk](mailto:clerk@terlingandfairsteadpc.co.uk) · [www.terlingandfairstead.org.uk](http://www.terlingandfairstead.org.uk)

---

17.42

### ***Planning and Highways***

All planning applications are available to view:

[https://www.braintree.gov.uk/info/200225/search\\_and\\_track\\_planning\\_applications](https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications)

**16/02179/FUL & 16/02180/LBC, Noakes Barn, Noakes Farm Road, Terling** – Insertion of boiler to rear of carport with addition of boiler flue in flank elevation, erection of small lean-to store to rear elevation, addition of cowl to chimney.

**27/00002/FUL, Bakers Cottage, Waltham Road, Terling** – Erection of a timber clad garage extension to existing detached garage.

**16/00501/FUL, Thatchetty Cottage, Waltham Road, Terling** – Erection of first floor side extension over existing kitchen.

**APPEAL - Planning Application Information ESS/60/13/BTE - Essex County Council, Little Warley Farm, Ranks Green, Fairstead, Date of Appeal: 6<sup>th</sup> October** – update

Maintenance of Dismals – update

Directional signs - update

Local Plan – update

Terling Ford Gabion Wall Collapse - update

Dairy Bridge Fencing – Quotes for repairs (Appendix II)

17.43

### ***Recreation Ground***

Risk Assessment

New Information Poster for Gate - £5.93 – to be approved

17.44

### ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

17.45

### ***Clerk's Report***

17.46

### ***Reduction of Broomfield Hospital A&E Service (24 hour service relocation to Basildon) - update***

17.47

### ***Information exchange / next agenda items***

17.48

### ***Date of next meeting, including committees***

7.30 pm, 17<sup>th</sup> January, Parish Council Meeting, Terling Village Hall, 7.30 pm,  
28<sup>th</sup> February, Parish Council Meeting, Terling Village Hall 7.30 pm,  
4th April, Parish Council Meeting, Square & Compasses, Fuller Street