



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7:30pm on Tuesday 16th May 2017 at Terling Village Hall, Terling.** Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

10th May 2017

AGENDA

- 17.88 ***Election of Chairman***
Appoint a Chairman, and the Chairman then to sign the Declaration of Acceptance of Office of Chairman.
- 17.89 ***Election of Vice Chairman***
- 17.90 ***Apologies for Absence***
- 17.91 ***Register of Members' Personal Interests***
Councillors to be reminded of the requirement to give written notification to the Monitoring Officer within 28 days of becoming aware of any changes to their Personal Interests
- 17.92 ***Co-option of Mrs Abbe Bonham (Terling Ward)***
- 17.93 ***Newly co-opted Councillor to sign the Declaration of Acceptance of Office, Consent to Receive Council Summons and Agenda Electronically and to be reminded of the requirement to complete a Register of Interests and return it direct to the Monitoring Officer at BDC and to thereafter give written notification to the Monitoring Officer within 28 days of becoming aware of any changes.***
- 17.94 ***Sub-committees***
- To appoint committee members for each of the sub-committees: Finance, Environmental & Footpaths, Estate Liaison Officers, Health & Welfare, IT & Publicity, Planning & Highways, Recreation Ground, Personnel, Complaints, Tree Warden, School Representative, Village Hall Representative, Church Liaison.
- 17.95 ***Meeting Open to the Public***
- 17.96 ***Minutes of Last Meeting***
Approve as a correct record the minutes of the Parish Council meeting held on 4th April 2017.
- 17.97 ***Declaration of Interests***
To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.



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17.98 ***District and County Councillors' Reports***

17.99 ***Chairman's Report***

18.00 ***Finance***

The following cheques/direct debits to be approved for payment and signed:

4 th April	2251	Acumen	Wages Service	96.00
4 th April	2252	EALC	Clerk Training	50.00
4 th April	2253	EALC	Publication	49.99
4 th April	2254	F Killby	Salary/Office Allowance	682.27
4 th April	2255	F Killby	Expenses	178.04
4 th April	2256	Inland Revenue	PAYE/Tax	209.78
4 th April	2257	Lord Rayleigh's Farms	Garage Rental	20.00
4 th April	2258	Braintree D Council	Trade Waste Agreement	1092.50
4 th April	2259	A Jiggins	Handyman's Services March	95.00
4 th April	2260	A Jiggins	Handyman's Services March	116.42
4 th April	2261	A Jiggins	Tractor Parts	60.00
4 th April	2262	Acumen	Wages Service	22.20
4 th April	2263	Acumen	Wages Service	24.00
10 th April	2264	D Jiggins	Handyman Services March	82.34
10 th April	2265	EON	Street Lighting	53.84
18 th April	DD	British Telecom	Clerk Phone Line April	32.28
18 th April	DD	EDF Energy	Electricity Rec Ground	7.00
5 th May	2266	Acumen	Wages Service	24.00
5 th May	2267	Lord Rayleigh's Farms	Garage Rental	20.00
5 th May	2268	D Jiggins	Handyman Services April	179.34
5 th May	2269	A Jiggins	Handyman Services April	140.95
5 th May	2270	Anglian Water	Water Rates – Rec Ground	282.04



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5 th May	2272 Inland Revenue	PAYE/Tax	228.30
5 th May	2273 F Killby	Salary/Office Allowance	710.13
5 th May	2274 F Killby	Expenses	55.04

- Approval for renewal of EALC and NALC affiliation fee - £274.45 (due 1 June 2017)
- Approval of renewal of tractor insurance with Came & Co - £225.50 (last year £224.84)
- Approval for renewal of Braintree Association of Local Councils Annual Subscription - £18.00
- Revised contract to incorporate Role of Responsible Financial Officer to be approved to comply with audit regulations. (Appendix I)
- Audit – update

18.01 ***Environmental & Footpaths***

18.02 ***Estate Liaison***

18.03 ***Health & Welfare***

18.04 ***IT & Publicity***

Wifi Village Hall - update

18.05 ***Planning and Highways***

All planning applications are available to view:

https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications

PLANNING – 17/00855/HHPA, 4 Oakfield Lane, Terling – Erection of single story rear extension

Maintenance of Dismals – BDC Councillors’ Community Grants Application

Directional signs - update

Local Plan – update

Terling Ford Gabion Wall Collapse - update

Oakfield Lane – update

Norrells – surface water due to blocked drain

Hollow Ditch Railings – debris left after repairs carried out



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18.06 ***Recreation Ground***

Approval for six new signs (No Dogs Allowed) - £35.00

18.07 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

18.08 ***Clerk's Report***

18.09 ***Approval for Renewal of Street Cleaning Agreement 2017/18 with Braintree District Council***

- Renewal of annual agreement on 31st March 2017 on same terms as previous years for a fee of £765.75 (a 2.0% inflationary increase)

18.10 ***Rural Community Council of Essex, 207 Essex Village of the Year***

18.11 ***Grants – 2017***

18.12 ***Information exchange / next agenda items***

18.13 ***Date of next meeting, including committees***

27th June, 7.30 pm, Parish Council Meeting, Terling Village Hall

8th August, 7.30 pm, Parish Council Meeting, The Square & Compasses, Fuller Street