



# TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

## To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7:30pm on Tuesday 9<sup>th</sup> August 2016 at Terling Village Hall, Terling**. Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council, 3<sup>rd</sup> August 2016

## AGENDA

16.48 *Apologies for Absence -*

16.49 *Meeting Open to the Public*

16.50 *Minutes of Last Meeting*

Approve as a correct record the minutes of Parish Council meeting held on 28<sup>th</sup> June 2016.

16.51 *Declaration of Interests*

to receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.

16.52 *District and County Councillors' Reports*

16.53 *Chairman's Report*

16.54 *Two Casual Vacancies for Fairstead Ward - Council now free to co-opt for both vacancies*

*One Casual Vacancy for Terling Ward - Council now free to co-opt for this vacancy*

16.55 *Finance*

- The following cheques/direct debits to be approved for payment and signed:

5 <sup>th</sup> June	DD	EDF Energy	Recreation Ground	£63.00
26 <sup>th</sup> June	2164	Playsafety Limited	Annual Inspection	£96.60
26 <sup>th</sup> June	2165	Acumen Wages Service	Payroll services	£22.20
26 <sup>th</sup> June	2166	J Halfhide	Clerk's Expenses June	£37.18
19 <sup>th</sup> July	2067	Lord Rayleigh's Farms	Garage rental	£20.00
19 <sup>th</sup> July	2068	Lord Rayleigh's Farms	Playground Licence	£25.00
19 <sup>th</sup> July	2069	D W Jiggins	Handyman's Jobs – June	£195.19



# TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

19th July	2070	A H Jiggins	Handyman's Jobs – June	£81.57
19th July	2071	Acumen Wages	Payroll services	£24.00
19th July	2072	E-on	Street lighting	£46.88
19th July	2073	M Howard	Internal audit fees	£150.00
19th July	2074	J Halfhide	Clerk's Expenses June	£39.97
19 <sup>th</sup> July	2075	J Halfhide	Clerk's Salary	£762.87
19 <sup>th</sup> July	2076	HMRC	PAYE	£152.45
21 <sup>st</sup> July	DD	British Telecom	New line/rental July-Aug	£86.99
27 <sup>th</sup> July	2077	Rural Community of Essex	Membership Renewal	£66.00
31 <sup>st</sup> July	2079	L McCartney	Insurance Claim	312.12

Public Liability claim - update

Approval for F Killby to attend New Clerk's Course (19<sup>th</sup> October 2016) £50.00 (see Appendix I)

Approval for F Killby to attend CILCA Course (commencing 5<sup>th</sup> October 2016, £430 plus £250 registration fee. (see Appendix II)

Bursary information (see Appendix III attached)

16.56

## ***Environmental & Footpaths***

- P3 cutting programme – update

- Crossfield path Fairstead 12 - update

16.57

## ***Estate Liaison***

16.58

## ***Health & Welfare***

16.59

## ***IT & Publicity***

Purchase of laptop, scanner, software and disk storage - update



## TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: [clerk@terlingandfairsteadpc.co.uk](mailto:clerk@terlingandfairsteadpc.co.uk) · [www.terlingandfairstead.org.uk](http://www.terlingandfairstead.org.uk)

---

16.60

### ***Planning and Highways***

All planning applications are available to view:

[https://www.braintree.gov.uk/info/200225/search\\_and\\_track\\_planning\\_applications](https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications)

APPLICATION NO: 16/00788/FUL **REVISED** Rosemead, Fairstead Road, Terling -  
Erection of extensions and refurbishment of house and new garage Rosemead -  
update

2016/17 ECC Winter Salt Bag Partnership Scheme – update

Directional signs - update

16.61

### ***Recreation Ground***

16.62

***Responsibility of Parish Council as Custodian Trustee of Terling Village Hall –  
update***

16.63

***Councillors' Reports, including Village Hall Report, School Report and Church  
Liaison***

16.64

***Clerk's Report***

16.65

***Information exchange / next agenda items***

16.66

***Date of next meeting, including committees***

7.30 pm, 20<sup>th</sup> September, Parish Council Meeting – Terling Village Hall