

New Clerks Introduction Briefing

Tutor: Joy Darby

Wednesday 19th October 2016
At the EALC Offices, Gt Dunmow

10am-1pm
(Coffee & Registration 9.30am)

Price: £50

Who's it for?

- New Clerks

Brief Overview:

- An informative morning on the role of the Clerk to the Council.

Learning Objectives:

- Brief Clerks on the work of the Council
- Give an overview of the role of the Clerk
- Give confidence to new Clerk
- Support the Legal Framework

Learning Outcomes:

At the end of the briefing delegates will -

- Understand the role of the Clerk
- Have an understanding of the role of the Council and its legal status
- To be aware of the support available
- To have a plan in place for future development

All booking forms to be sent to pearl.willcox@ealc.gov.uk



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