

# New Clerks Introduction Briefing

**Tutor: Joy Darby**

Wednesday 19th October 2016  
At the EALC Offices, Gt Dunmow

10am-1pm  
(Coffee & Registration 9.30am)

**Price: £50**

**Who's it for?**

- New Clerks

**Brief Overview:**

- An informative morning on the role of the Clerk to the Council.

**Learning Objectives:**

- Brief Clerks on the work of the Council
- Give an overview of the role of the Clerk
- Give confidence to new Clerk
- Support the Legal Framework

**Learning Outcomes:**

At the end of the briefing delegates will -

- Understand the role of the Clerk
- Have an understanding of the role of the Council and its legal status
- To be aware of the support available
- To have a plan in place for future development

All booking forms to be sent to [pearl.willcox@ealc.gov.uk](mailto:pearl.willcox@ealc.gov.uk)



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