



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

16 Vicarage Avenue, White Notley, Essex CM8 1SA

Tel: 01376 584640 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7:30pm on Tuesday 25th October 2016 at Terling Village Hall, Terling.** Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

19th October 2016

AGENDA

- 16.88 *Apologies for Absence*
- 16.89 *Meeting Open to the Public*
- 16.90 *Minutes of Last Meeting*
Approve as a correct record the minutes of the Parish Council meeting held on 20th September 2016.
- 16.91 *Declaration of Interests*
to receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.
- 16.92 *District and County Councillors' Reports*
- 16.93 *Chairman's Report*
- 16.94 *Co-option of Mrs Sarah Fruchard (Fairstead Ward) and Mrs Annemarie Blackshaw (Fairstead Ward)*
- 16.95 *Newly co-opted Councillors to sign the Declaration of Acceptance of Office, Consent to Receive Council Summons and Agenda Electronically and to be reminded of the requirement to complete a Register of Interests and return it direct to the Monitoring Officer at BDC and to thereafter give written notification to the Monitoring Officer within 28 days of becoming aware of any changes.*
- 16.96 *Finance*
- The following cheques/direct debits to be approved for payment and signed:
- | | | | | |
|----------------------|------|-----------------------|--------------------|-------|
| 18 th Sep | 2186 | Acumen Wages | Payroll Services | 24.00 |
| 20 th Sep | DD | British Telecom | Clerk's Phone Line | 21.99 |
| 10 th Oct | 2187 | Royal British Legion | Poppy Wreath | 17.00 |
| 10 th Oct | 2188 | Lord Rayleigh's Farms | Garage Rental | 20.00 |



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10 th Oct	2189 A H Jiggins	Handyman's Jobs Sept	172.63
10 th Oct	2190 D W Jiggins	Handyman's Jobs Aug	107.94
10 th Oct	2191 D W Jiggins	Handyman's Jobs Sept	84.38
10 th Oct	2192 Came & Company	Insurance Renewal	901.02
10 th Oct	2193 PKF Littlejohn	External Audit	120.00
10 th Oct	2194 A&J Lighting	Maintenance Contract	72.00
10 th Oct	2195 Terling Village Hall	Room Hire	14.10
10 th Oct	2196 F Killby	Expenses	52.92
10 th Oct	2197 J Halfhide	Salary	175.25
10 th Oct	2198 F Killby	Salary/Office Allowance	622.87
10 th Oct	2199 HMRC	PAYE and Tax	132.65
15 th Oct	2180 Braintree District Council	Rates Recreation Ground	343.64
15 th Oct	2181 Eon Electricity	Street Lighting	55.04
15 th Oct	2182 Acumen Wages	Payroll Services	24.00

Approval for new councillors to attend New Councillor Training Course - £275

(see attachment 1)

16.97 ***Environmental & Footpaths***

- P3 cutting programme – update on second cut for invoicing to BDC

16.98 ***Estate Liaison***

16.99 ***Health & Welfare***

Playground

Emergency Plan

17.00 ***IT & Publicity***



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17.01

Planning and Highways

All planning applications are available to view:

https://www.braintree.gov.uk/info/200225/search_and_track_planning_applications

APPLICATION NO: 16/01649/FUL DESCRIPTION : Erection of single storey rear, side and front extension and demolition of existing garage and replacement with new detached double garage. LOCATION : Willow Cottage Fuller Street Fairstead Essex CM3 2BB

APPLICATION NO: 16/00788/FUL **REVISED** Rosemead, Fairstead Road, Terling - Erection of extensions and refurbishment of house and new garage Rosemead - update – BDC response on removal of hedges policy

APPEAL - Planning Application Information ESS/60/13/BTE - Essex County Council, Little Warley Farm, Ranks Green, Fairstead, Date of Appeal: 6th October

16/00280/TPO, 16/00280/TPO – 12 The Estate Yard, Terling, Request to carry out pruning works on two trees

Directional signs - update

Local Plan – update

Terling Ford Gabion Wall Collapse - update

17.02

Recreation Ground

17.03

Councillors' Reports, including Village Hall Report, School Report and Church Liaison

17.04

Clerk's Report

17.05

Potential Sale of Registered Community Asset – Rayleigh Arms Car Park

17.06

Government Proposals to Cap Parish Sector Councils

17.07

Information exchange / next agenda items

17.08

Date of next meeting, including committees

7.30 pm, 6th December, Parish Council Meeting – Square and Compasses

7.30 pm, 17th January, Parish Council Meeting, Terling Village Hall