

## TERLING AND FAIRSTEAD PARISH COUNCIL

### Minutes of the Meeting held on 15<sup>th</sup> January 2008 at 7.00pm, at Terling Village Hall.

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**Present:**

Mrs. A. Anderson (Chairman)  
Mr. R. Dixon  
Mrs. S. MacNamara  
Mrs. C. Godfrey  
Mr. C. Cutler  
Mr. T. Lewis  
Mrs. M. Galione  
Mrs. S. Stewart (Clerk)  
Mr. C. Marshall (Handyman)  
1 member of the public.

**Apologies for Absence:**

Mr. I. Smith  
Mrs. P. Bird

**65 Meeting open to members of the public:**

No comments.

**66 Minutes of the Meeting held on December 11<sup>th</sup>, 2007:**

These were unanimously approved.

**67 Matters Arising:**

Referring to Number 58: The Best Kept Village Competition is retained and incorporates the Best Green Village.

**68 District Councillors' Reports:**

Mrs. Galione spoke on behalf of Brian and Hazel Gray of Cromlins, New Road. She said that the Braintree District Council Planning Department Meeting, where their neighbours' (Bladon) plans were discussed had gone on far too late and their plans were the last item on the agenda. She did not feel that this item was given a fair hearing. The Clerk was asked to see the Grays, to determine whether they would like the Parish Council to take this complaint to the Standards Board for England.

SS

Great Warley Hall. The problems with the building works there will be discussed at the Braintree District Council Planning Department Meeting on January 22<sup>nd</sup> and the neighbours Mr. and Mrs. Crozier have the right to speak before the meeting commences. Mrs. Galione will recommend that the planners look at the properties first.

Crow Pond Road: CC and RD have taken measurements and recommend that road users are separated from pedestrians. They will bring information to the next

CC  
RD

meeting.

Cycle Collection: Discarded bikes can be collected and sent to the Third World. Mrs. Galione will let the Parish Council have more details.

**69 Chairman's Report:**

David Anderson has kept papers from the events to celebrate the 2000 Millennium. It was agreed that these should be placed in the archives of the Essex Records Office. AA

The Chairman had attended the Witham Area Committee meeting, on January 10<sup>th</sup>. The dangers of the Hatfield Peverel and Witham slip roads were discussed. Grants are available for local projects and the Clerk was asked to contact David Triggs, for details. Hatfield Peverel roads now have flashing speeding signs, provided from a £5000.00 grant. SS

The Chairman will remind Lord Rayleigh to reply to the Parish Council's November letter, regarding the football field. Concern was expressed that asbestos might be present there. AA

The Chairman showed the meeting a free recycled bag, which she felt would be a good idea for Terling Stores. The Clerk had made enquiries, to no avail. CG will enquire further. CG

**70 Councillors' Reports:**

None.

**71 Sub-committee Reports:**

Finance:

IS had sent copies of the current Income and Expenditure Account, copy attached and copies of the Finance Committee meeting, held on January 9<sup>th</sup>, also attached.

It was agreed that the Clerk's pay should rise by inflation, to £8.916 per hour, backdated to April 1<sup>st</sup>, 2007. Mileage should be billed at 44.2p, also backdated.

It was also agreed that the Handyman's pay should be increased by 2.47%, in line with local government increases and his mileage would be reimbursed the same as the Clerk's.

The Precept application form was presented to the meeting, applying for £14,600 for the financial year, 2008/9. This was unanimously agreed, proposed by RD and seconded by SM. It was duly signed.

Parish Paths Partnership: A meeting has been arranged for January 22<sup>nd</sup>, to discuss the arrangements for setting this scheme up. Lisa Cross, Essex County Council representative, TL, DW, Derek Turner, David Game of Mid Essex Casuals and the Clerk will meet. It was requested that Lisa should be asked if printing costs for leaflets on walks, etc. could be met. TL  
DW  
SS

The street lamp had been erected on the day of the meeting and Just Lamps is requesting payment. It was agreed that the Clerk would SS

look back through the correspondence, to see what was agreed. The Clerk would contact EDF straight away, for connection and would look into the insurance.	SS
The Playground sub-committee was asked to budget for more equipment.	SM CC TL
<b>Environmental:</b> Litter in the Parish seemed to have been worse recently. It was agreed that individual Parish Councillors would inform the Handyman of problems.	ALL CM
<b>Estate Liaison:</b> A member of the public expressed concern about hedge flailing in the Parish. The Chairman will speak to Alex Dyke.	AA
<b>Health and Welfare:</b> The Community Warden's report had been received.	
<b>IT and Public Relations:</b> CC said that new features are being added to the web-site, such as a feedback page and discussion pages. The Clerk had had only one response to running a computer course. It was agreed to postpone the course and try advertising again in the autumn.	
<b>Planning and Highways:</b> The Clerk had drafted a letter to Braintree District Council, expressing the Parish Council's concern over the hedgerow in front of the land, adjacent to 1 Brookside Cottages. Once the Planning sub-committee approves the draft, it can be sent, together with the concerns about the garden usage at Garnets Mead. Phoenix House, Fairstead. Erection of single storey link extension. Discussion followed, but the Parish Council decided to make no comment, except to query whether all future permitted development rights would now be removed. Two new plans to be discussed: Ashcroft, Ranks Green. Replacement dwelling following demolition and clearing of existing house together with clearance of redundant barn. Thatchetty Cottage, Hare Green. Demolition of conservatory and erection of rear single storey extension to create ensuite and study.	RD CG DW
<b>72 Clerk's Report:</b> Hours- 31 over 5 weeks. The circulation envelope was distributed.	

- The culvert had been repaired at Maddox Hall. Two posts had been left standing near the road and the Clerk was asked to find out why. SS
- A number of instances of fly-tipping had been reported and cleared.
- The Community Refuse Vehicle had been booked and advertised, for Saturday, January 19th. It will be parked at Orion Scaffolding between 9.00 and 9.30am and in the Dismals, between 9.45 and 11.00am.
- The ditch at Fuller Street has been checked and the Environmental Health officer had arranged for one of the residents to empty his cesspit. Hopefully this will solve the problem.
- An Activity Day has been booked for August 18<sup>th</sup>, between 9.00am and 3.00pm, at Terling Village Hall and children will be given advertising material nearer the time.
- The Youth Service vehicle has a new scheme. Essex County Council organisers would like it to be positioned in the Dismals, every Friday for teenagers to use the equipment, between 7.15 and 9.15pm, free of charge in term-time, starting on February 25<sup>th</sup>
- The Molecatcher is starting to treat the Children's Playground on Monday, January 21st. it should take about a week. Notices will be put up, to say that the playground is closed. SS
- 73 Village Design Statement:**
- The questionnaire is now being distributed to every parishioner, for return on February 4<sup>th</sup>. The Prize draw will take place at the Parish Council meeting on February 18th. The questionnaires will be analysed in February and March. A public meeting will be arranged in July or August and then the final document will be prepared for distribution to every house in the Parish. Estate Agencies may like to purchase advertising space.
- 74 Councillor Vacancy:**
- Today is the last day for parishioners requesting an election. The Clerk had contacted Braintree District Council and no requests had been received, so the Parish Council is free to co-opt. It was suggested that as Mrs. S. Alder had approached the Clerk to serve, last year, but had not lived in the Parish for the statutory length of time, she should be asked first. Failing that, the Clerk would pursue other channels. SS
- 75 Standing Order Additions and Deletions:**
- The Clerk had distributed to all Councillors helpful references from the Essex Association of Local Councils. The Clerk explained the reasons for the changes to the Standing Orders and it was unanimously decided to make the changes as suggested. SM proposed this and CC seconded. It is attached, for insertion in the Standing Orders. SS
- 76 Probation Service. Use of Unpaid Workers:**
- SM thought that this would work at the Churchyard, as there is a toilet. The Parochial Church Council will discuss it and SM will let the Parish Council know SM

the decisions. It was suggested that the Swimming Club could use this help for spring- cleaning. Other ideas could perhaps be pursued later.

SS

**77.1 Correspondence received:**

Michael Letch had replied verbally, concerning the Terling Stores leaflets, which the Parish Council had distributed. After the data is extracted, the leaflets can be destroyed. The proprietors of Terling Stores should be asked if they would like the results. Because the leaflets are anonymous, the Parish Council does not have to protect anyone.

Braintree District Council, Monitoring Officer, re adopting the new Code of Conduct, collectively. This would be advertised in the East Anglian Daily Times, before the end of January.

BALC: Open meeting on January 24<sup>th</sup>. CG took the details.

Farleigh Hospice: A new Outreach Project, offering advice in a mobile unit, to those with a life-limiting illness. The Councillors felt that this should be part of a larger Parish activity, like the Church Fete, to get the maximum publicity and usage.

SS

Essex County Council: Mid Essex Forum. details for meeting on January 21<sup>st</sup>.

**77.2 Correspondence issued:**

Terling Tots Nursery Manager: re safety barrier for outside play. No reply.

Jill Richardson, Unpaid Work Supervisory Manager: Thanking her.

Peter Evans: Thanking him.

Election Officer: re vacancy.

**78 Any other business:**

The analysis of the Store leaflets would be completed as soon as possible.

A question was raised over the cutting back of the Dismals area by parishioners.

As this area belongs to Lord Rayleigh's Farms, Lord Rayleigh should be approached, not the Parish Council.

CC

**The meeting closed at 9.30pm.**

**Next Meeting Date:**

Monday, February 18<sup>th</sup>, at 7.00pm at Terling Village Hall.