

TERLING AND FAIRSTEAD PARISH COUNCIL

Minutes of the Meeting held on 24th April 2007 at 7.00pm, in Terling Village Hall

The meeting unanimously approved that Mr. P. Evans should take the Chair.

Present

Mr. P. Evans (Chairman)
Mr. R. Sterck
Mr. I. Smith
Mr. C. Cutler
Mr. R. Dixon
Mr. T. Lewis
Mrs. C. Godfrey
Mrs. S. McNamara
Mrs. S. Wood
The Clerk
The Handyman
Tony Lynch (Community Warden)
Nikki Doubleday (Police Community Support Officer)

110 Meeting open to members of the Public:

The Community Warden told the meeting that there had been little trouble in Terling, except for some youths, with alcohol. Two parked cars had been investigated and resolved. A link has been set up between the Community Warden and the web site and the Councillors welcomed the regular reports. There had been some evidence of drug-taking behind Terling Village Hall, and the Community Warden would like to be informed if this happens again. The Village Design Statement team will be holding another public meeting in October and CG will let the Community Warden have the details. The Clerk will again put in the Parish magazine the contact numbers for the Community Warden and the Police Community Support Officer. They were thanked for coming.

SS
CG
SS

111 Apologies for Absence:

Mrs. A. Anderson
Mrs. M. Galione (District Councillor)
Mr. M. Lager (Essex County Councillor)
John Dickson
Darren White

112 Minutes of the meeting held on March 12th:

These were unanimously agreed and signed by the Chairman.

113 Matters Arising:

None.

114 District Councillor's Report:

Mrs. Galione had sent a report of Braintree District Council's four year term, highlighting the main improvements.
The F7 Festival will again be held in June.

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This Parish is grateful to Braintree District Council for the Street Scene service.

The Polling Station for Fairstead and Fuller Street will be at Terling. Braintree District Council's web site can be visited for information. Peter Turner was thanked for his help as District Councillor, as he will not be re-standing. The Clerk will write to him.

SS

Mr. M. Lager had arranged for Olive Cowell, Essex County Council Highways Department to meet the Parish Council Chairman and the Clerk and Mr. Lager, on May 10th, to look at the road problems around the Parish. TL will also attend.

AA
SS
TL

115 Chairman's Report:

Mrs. Anderson had met with Alex Dyke of Lord Rayleigh's Farms. The following had been discussed:

Parents parking on School Green. The Parish Council will re-instate the stones to protect the Green. It was approved that the Handyman furthers this.

CM

The street lamp replacement. It would be possible to hire equipment from Lord Rayleigh's to dig the hole.

The trees overhanging Terling Ford. Lord Rayleigh's will leave these alone.

A link may be established between the Parish Council's web site and Lord Rayleigh's in the future.

Lord Rayleigh is totally committed to maintaining Terling Stores and Post Office.

Village Design Statement. Lord Rayleigh is very interested and will have some input at some stage.

Football Club. The Parish Council is having difficulty furthering the plans to help with refurbishment.

Best Kept Village Competition. The village will not be entering this year.

Village Wind Power. Problems could be encountered, as well as expense.

116 Councillors' Reports:

TL reported:

The Handyman had repaired the Hazelton Cottage sign, at Ranks Green.

12 people had litter-picked at Ranks Green and black bags and tyres were removed by Braintree District Council.

Essex County Council had outlined the potholes in Ranks Green Road, but repairs had not been started.

A Post Office representative had visited the post box in Ranks Green and favoured moving it. The Council unanimously approved. It was also thought that the notice board could be re-sited in the same area, as it is on a dangerous bend.

The idea of a replacement bench at Ranks Green had had a mixed reception. TL will try and further this.

TL

CC told the meeting that there had been an attempted break-in in Fairstead Road.

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CG had reported potholes between Fairstead and Great Leighs and these had been repaired.

The Clerk reminded the Councillors that their registers of interest should be updated.

ALL

117 Sub-committee Reports:

Finance:

IS presented the Income and Expenditure account for the period to March 31st attached. Spending money on the Parish was discussed. No contact had been made by the Football Club. SM told the meeting that Terling Church might ask for assistance with replacing the fence and Terling School might ask for help with buying a notice board. The Handyman was asked what equipment would be useful to him. The Playground could possibly be surrounded by rabbit-proof fencing. The Clerk was asked to write to all village organizations for expenditure ideas.

CM

The Insurance renewal is due on June 1st and will be £813.35.

A new mandate is required to incorporate two new cheque signatures. It was unanimously approved that these should be TL and CG. Ann Anderson will remain as the third signatory.

SS

The Audit is due and the paperwork has been received. It was unanimously approved that the Clerk will ask Mr. Hicks to be the internal auditor. The audit has to be advertised now and signed off on May 22nd.

TL
CG
AA

SS

Environmental:

Braintree District Council has increased their items for recycling. Posters have been displayed.

Health and Welfare:

The Contact Summer Roadshow can again be booked for an evening in August, from 7-9pm, for £60.00, for young people aged 13-19. It was agreed to book this.

SS

IT and Public Relations:

The web site continues to attract more visits. It was approved that enterprises can be advertised.

CC

Planning and Highways:

RD had not been able to contact Alan Southerby.

Braintree District Council has served an enforcement order on the owner for unauthorized building works at Willow Cottage, Fuller Street.

2, The Estate Yard. Permission had been given to carry out tree work.

Saxons, Gambles Green. Permission had been given to fell a tree.

Helston, Braintree Road. Construction of basement. Comments to be returned by May 14th.

Phoenix House, Fairstead Hall Road. Erection of front, rear and side extensions. Comments to be returned by April 30th.

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118 Clerk's Report:

Hours- 50 over 6 weeks.

The circulation envelope was distributed.

Ten parishioners had attended the Terling litter pick and all areas had been covered. The Kent family would pick at Fuller Street.

The handyman had repaired the notice board at Fuller Street and some of the benches.

Problems had occurred with the litter bin at Bramley Cottages. Builders' rubble had been deposited in it. This had been reported to Braintree District Council, but without evidence pointing to the culprit, no action can be taken.

The sleepers acquired from Lord Rayleigh's Farms may have traces of tar and it was agreed that they could be used for bench legs, but new sleepers should be bought for the bench seats. CM

The mower is being repaired.

Regarding the incident, which had been reported at the last meeting, involving the theft of a handbag, from a car outside Terling School, the bag, less contents, had been found in Basildon.

The Handyman had reported a possible sewage leakage at Fairstead and the Clerk had arranged for the Environment Agency to investigate. Reply awaited. SS

Anglian Water had tested the water on the road at Terling Ford, but reported that it is from a spring and not a leak.

The resident at Pheasants, Waltham Road had requested the Handyman's help with his hedge. It was agreed that where the hedge constituted a traffic hazard, the Handyman could deal with it, free of charge. CG will look into what gardening help is available from Help the Aged. CM
CG

119 Village Design Statement:

35-40 parishioners had attended the Village Design Workshop on March 24th.

Much had been achieved in gathering themes for a questionnaire, to be distributed by hand to every house, in June. A pre-paid envelope would be included and a lucky number draw would be incorporated. All ages would be consulted, even the Terling Tots. It is hoped that Terling School will contribute.

The results would be ready for a public meeting on October 6th. The first draft of the Village Design Statement would be produced in November and the final document would be available in April 2008. This would have 32-64 pages and represent every one's views in a colour format.

120 Street Lamp, Dismals:

The three designs, which the Parish Council had chosen, had been displayed at Terling Stores and the vast majority of parishioners wanted the lamp replaced with the Siglo design, the most expensive, but more rustic design. The Clerk had contacted Just Lamps for quotations and this design is actually discontinued. It was unanimously decided that Just Lamps should do the work, as the insurance company did not advise the Handyman doing it. The Clerk was asked to contact Just Lamps and order the nearest design, with a suitable pole, shedding as much light as possible. SS

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- 121 Elections:**
Six Parish Councillors had been elected for Terling, Ann Anderson, Colin Cutler, Robin Dixon, Peter Evans, Carolyn Godfrey and Sarah McNamara. Two had been elected for Fairstead, Trevor Lewis and Darren White, making it an uncontested election. Three more can now be co-opted, two for Terling and one for Fairstead. Some names were put forward and it was left for Ann Anderson to further. Ian Smith would like to be co-opted. Sally Wood was thanked for her term of office and Dick Sterck was presented with a gift from the Parish, after 25 years of service. AA
- 122 Computer Course:**
Four parishioners had expressed an interest in doing the four week course. Terling School Head teacher had said that the Computer Room could be hired on any term-time night, for £50.00 per two hour session. Frank Morrissey, as tutor, would require no fee. It was agreed to charge participants £10.00 for the course, but it was felt that a few more are needed. The Clerk was asked to find out from Frank how many students he would take and then to advertise it again, trying the School newsletter and posters. SS
- 123 Cluster Meeting:**
Ann Anderson had suggested that we ask Braintree District Council for two topics from the Parish Update, Biodiversity and Community Safety. Hatfield Peverel Council had asked for a Police representative to speak about Police Community Service Officers, with a view to sharing the service and the cost. Linda Hadley of Braintree District Council had arranged for Angela Norton, BDC Community Landscape Officer, to attend and it was decided that she could be asked what environmental projects are applicable to foster in this area and about the merits of community composting. Inspector Glenn Mayes would represent the Police.
The Clerk was asked to invite a representative from Lord Rayleigh's Farms to attend. SS
- 124.1 Correspondence received:**
Essex Police: The Mobile Police Unit will not be attending Terling, because of lack of numbers.
Braintree District Voluntary Support Agency: An offer of a speaker for a Parish Council meeting. It was agreed to invite the Agency in the autumn. SS
Witham Community Safety Tasking Group: Meeting Agenda
EALC: Various courses. Put in Circulation envelope.
Eon Energy: The charge for unmetered supply of electricity could not be altered temporarily during the time that there is only one street lamp.
BT Payphones Customer Service: The bulb cannot be replaced in the phone box at Ranks Green.
- 124.2 Correspondence issued:**
David Anderson: To thank for the disposal of the lamp post.
Braintree District Council: To request a speaker on recycling for the Annual Parish Meeting.

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125 Any other business:
None.

The meeting closed at 9.10pm.

Meeting Dates:

Tuesday, May 22nd. Annual Parish Meeting and Annual Parish Council Meeting.

These meetings are at 7.00pm, at Terling Village Hall.

Tuesday, June 5th, 7.30pm, Terling Village Hall. Cluster Meeting.