



# TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Sue Stewart

Rydings · Norman Hill · Terling  
Chelmsford · Essex CM3 2QE

Telephone: 01245 233 280

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## **Minutes of the Annual Parish meeting held on Tuesday 17th May 2005 Terling Village Hall at 7.00 pm.**

### Present:

Mr. J. Payne, Chairman  
Mr. R. Dixon  
Mrs. S. McNamara  
Mr. R. Sterck  
Mrs. A. Anderson  
Mrs. S. Wood  
Mr. I. Smith  
Mr. P. Evans  
Mrs. S. Stewart, Clerk

In attendance: 10 members of the public  
The Chairman welcomed everyone to the meeting.

1. Election of Officers:  
John Payne was duly elected as Chairman, nominated by SW, seconded by AA.  
Ann Anderson was elected as Vice-chairman, nominated by RD, seconded by IS.  
Mr. Hicks, the internal auditor was elected, nominated by SW, seconded by IS.
2. Apologies for absence:  
Mr.P.Turner- District Councillor  
Mrs. M. Galione- District Councillor  
Mrs. J. Lewis  
Dr. R.K. Bullard
3. Minutes of the meeting held on May 18th 2004 were approved and signed.
4. Matters arising:  
Mr. Hurst is no longer the MP.  
The Chairman recommended reading Hatfield Peverel Parish Plan, especially the parts on the A12 by-pass.
5. Registers of Interest.  
These should be continuously updated.
6. Sub-committees.  
These should be made up of a minimum of 3 Councillors.  
Each sub-committee must elect a chairman within two weeks of this meeting.  
Sub-committees should deal with most Parish Council business and their

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chairmen then report back to the full Council.

Estate Liaison: one officer only.

Complaints: JL, AA, SM.

Planning and Highways: To include the Footpath representative, Derek Turner, who should be invited to every other meeting.

E-enabling to be renamed IT and to include publicity: More members are needed, because of the resignation of Frank Morrissey.

The rest remains the same. The Clerk will make new lists.

SS

## 7. Newsletter.

The Chairman suggested that this should be A5 size and possibly delivered by Parish magazine deliverers. It was decided unanimously that it should only be produced once a year.

## 8. The Public.

The Web-site: This is a more important means of communication than the printed word, because it can be kept up-to-date. Information is needed from the Parish Clubs. This will be on the next meeting's agenda.

Terling Village Hall: An application had been submitted for the premises to be re-licensed. The present license is for music and dance only. The new license will include plays and an extra hour on New Year's Eve. The new license will not alter the hiring arrangements. Hopefully there are no extra costs. An audio assessment for noise break-out may have to be carried out. The new Licensing Laws can be read on Braintree District Council's web-site.

Tennis Club: The Chairman of the Tennis Club, Dominic Simpson, told the Councillors that a private benefactor will put up the money for fencing and re-surfacing. He asked if the Parish Council can help with a VAT reclaim. The only way forward would be for the Parish Council to be involved with the Tennis Club annual lease from Lord Rayleigh. RD and Dominic will meet with David Oakley, on this issue. Security of the area was then discussed. A metal container, covered in wood might be used as a changing room. A member of the public said that portable security equipment can be hired from the Police on a temporary basis. He will give the Clerk a contact number. A portable system might be more serviceable than a fixed system. The Clerk was asked to contact Braintree District Council, to check if the Police would be attending the Cluster meeting.

RD

SS

The meeting finished at 8.00pm.