



# TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Sue Stewart

Rydings · Norman Hill · Terling  
Chelmsford · Essex CM3 2QE

Telephone: 01245 233 280

---

## **Minutes of the Annual Meeting held on Tuesday 23rd May 2006 Terling Village Hall at 7.00 pm.**

### Present:

Mrs. A. Anderson  
Mr. R. Dixon  
Mrs. S. McNamara  
Mr. R. Sterck  
Mrs. S. Wood  
Mr. I. Smith  
Dr. R.K. Bullard  
Mrs. J. Lewis  
Mr. C. Cutler  
Mrs. S. Stewart, Clerk

In attendance: Essex County Councillor: Michael Lager.  
The Handyman.

The Parish Councillors introduced themselves.

1. Election of Officers:  
Ann Anderson was duly elected as Chairman, nominated by SM, seconded by RD.  
Dr. R.K. Bullard was elected as Vice-chairman, nominated by AA, seconded by SM.  
The appointment of Mr. Hicks, the internal auditor, was unanimously approved.
2. Apologies for absence:  
Mrs. M. Galione- District Councillor.  
Mr. P. Evans.
3. Minutes of the meeting held on May 17th 2005 were approved and signed.
4. Matters arising:  
It had been approved at the last Council meeting, not to progress the Newsletter, as the regular reports in the Parish magazine are deemed adequate.  
Plans for helping the Tennis Club financially had not worked out.
5. Sub-committees.  
Finance: The Chairman was elected, instead of John Payne.  
Environmental: The Chairman will no longer serve on this sub-committee.  
Health and Welfare: Colin Cutler will replace the Chairman.  
IT: Colin Cutler was elected instead of John Payne.



## TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Sue Stewart

Rydings · Norman Hill · Terling  
Chelmsford · Essex CM3 2QE

Telephone: 01245 233 280

---

Other positions remain the same.

6. Any other business:

- a) Register of Interests Review. There were no changes.
- b) Standing Order additions. Two points had been approved at the last regular meeting. Further additions will be made at the next meeting on Freedom of Information, retention of documents and the Council's Complaints Procedure, which will be discussed in the meantime. The Clerk will ask Braintree District Council how long plans are retained. It was approved that if necessary the Clerk can buy another filing cabinet.
- c) Parish Partnership Agreement. It was agreed to consult Patrick Dempsey, Braintree District Council, at the Cluster meeting, on this document.

SS  
SS

The meeting finished at 8.00pm.